VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Regulation No. **26/2026**	**Internal Regulation of the Institute of Technology and Business in Prešov**

Directive VŠTE No. 26/2026 on the Distance Method and E-Learning

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Approved by			Board of Trustees of VŠTE in Prešov on 29 October 2026		
			doc. Ing. Jakub Horák, MBA, PhD., Chair of the Board of Trustees		
Prepared by (submitted by)			Rector of VŠTE in Prešov (proposal under Section 31(2) of Act No. 300/2025 Coll.)		
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Vysoká škola technická a ekonomická v Prešove

Institute of Technology and Business in Prešov

Directive VŠTE No. 26/2026 on the Distance Method and E-Learning (Smernica VŠTE č. 26/2026 o dištančnej metóde a e-learningu)

2026

PART ONE — General Provisions

Article 1 Subject Matter

1. This Directive lays down the rules for delivering education by the distance and blended methods and for operating e-learning at the Institute of Technology and Business in Prešov (hereinafter "VŠTE in Prešov") in accordance with Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act), as amended by Act No. 121/2026 Coll. (hereinafter the "Act"), in particular Section 74 of the Act, with the standards of the Slovak Accreditation Agency for Higher Education and with the internal quality assurance system of VŠTE in Prešov. The Directive implements Article 12 of Directive VŠTE No. 21/2026 Study Rules (Smernica VŠTE č. 21/2026 Študijný poriadok; hereinafter the "Study Rules").

2. The Directive applies to accredited study programmes delivered by the distance or blended method in all language versions, to further education programmes including programmes leading to a micro-credential, and to e-learning support for face-to-face teaching.

3. VŠTE in Prešov may also provide education by the distance method under the trade name "EUVERSA" (in full "Euversa — European University of Applied Sciences") in accordance with the Statute of VŠTE in Prešov. Even in such a case, the higher education institution under the Act, the provider of education and the party to legal relationships with students, applicants and participants in education is VŠTE in Prešov; this Directive applies in full to education provided under the trade name EUVERSA.

Article 2 Definitions

E-learning environment of VŠTE in Prešov — the official learning management system of VŠTE in Prešov (hereinafter the "e-learning environment") in which distance education takes place and in which electronic courses are stored.

Electronic course — a coherent set of learning activities and study materials in the e-learning environment corresponding to one course unit of a study programme or to one further education programme.

Asynchronous teaching — education in which the student adapts the time and pace of study to his or her own needs within the deadlines set by the course.

Synchronous activity — a learning activity in real time (online lecture, consultation, webinar) delivered through the videoconference system.

Videoconference system of VŠTE in Prešov — a system for synchronous audiovisual communication integrated into the e-learning environment, or another videoconference tool designated by VŠTE in Prešov (hereinafter the "videoconference system").

Tutor — a university teacher or another professionally competent person who guides students in an electronic course, provides feedback and answers questions.

AI tutor — an artificial intelligence tool approved under Article 5a(1) and made available in an electronic course which explains study content to the student, answers his or her questions, offers practice tasks and provides formative feedback; the AI tutor supports the tutor and the person responsible for the course unit, does not replace them and does not assess on its own.

Language version of a course — a language rendering of an electronic course. Courses of study programme course units are created and maintained in English, Slovak and Czech (hereinafter the "language versions").

System of records — the academic information system AiS2 (hereinafter "AiS2") in which the register of students, enrolments, assessment results and documents on studies are kept; in relation to AiS2, the e-learning environment is a supporting teaching environment.

PART TWO — Organisation of Distance Education

Article 3 E-Learning Environment

1. The e-learning environment is operated by VŠTE in Prešov or by a provider authorised by it. Access to the e-learning environment is provided through an individual user account; single sign-on (SSO) is supported with other systems of VŠTE in Prešov, including the website of VŠTE in Prešov (www.vste.sk) and the EUVERSA website.

2. VŠTE in Prešov ensures the operation of the e-learning environment in a mode allowing continuous access for students, regular backups, archiving of completed courses for the period set by the Records Management Rules and the protection of personal data under Article 13.

3. Assessment results achieved in the e-learning environment are recorded in AiS2 in the manner laid down in Directive VŠTE No. 13/2026 on Information Management for the Governance and Delivery of Study Programmes (Smernica VŠTE č. 13/2026 o manažmente informácií pre riadenie a uskutočňovanie študijných programov).

4. The videoconference system forms part of the e-learning environment; synchronous activities and online examinations, including online state examinations, defences and rigorosum examinations under Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification (Smernica VŠTE č. 27/2026 o online skúškach a overovaní totožnosti), are held through it.

5. Documents relating to studies are delivered to students electronically through AiS2 or the e-learning environment in accordance with Section 95 of the Act and the Study Rules. Submissions by students are accepted electronically through these systems or from the student's e-mail address assigned by VŠTE in Prešov (Section 95(4) of the Act).

Article 4 Standards of an Electronic Course

1. The electronic course of a course unit contains at least: (a) a course guide in line with the course unit information sheet (objectives, learning outcomes, assessment, schedule, tutor contact), (b) structured study content divided into thematic units, (c) self-assessment activities (self-tests) for each thematic unit, (d) continuous assessment assignments, (e) a final knowledge check in accordance with the

information sheet, (f) a space for students' questions (forum or a similar tool), (g) information on whether an AI tutor is available in the course and on the rules for its use (Article 5a).

2. The scope and difficulty of the course correspond to the credit workload of the course unit (1 credit corresponds as standard to 25 hours of student work). Study content is preferably prepared in a form allowing study on mobile devices and with low data connection requirements.

3. Courses of study programme course units are created and maintained in all three language versions (English, Slovak and Czech). The language versions are equivalent in content; in the event of a discrepancy, the version in the language in which the study programme in which the student is enrolled is delivered prevails. The student completes the course in the language version corresponding to the language of his or her study programme; the other versions may be made available to the student as supporting study material.

4. Generative artificial intelligence tools may be used in creating and updating content in accordance with Directive VŠTE No. 23/2026 on the Use of Generative Artificial Intelligence by Students and Academic Staff (Smernica VŠTE č. 23/2026 o využívaní generatívnej umelej inteligencie študentmi a akademickými pracovníkmi); the person responsible for the course unit (Article 5(1)) is responsible for the professional accuracy of the content in all language versions.

Article 5 Roles and Responsibilities

1. The person responsible for the course unit — the person responsible for the study programme (guarantor), the person delivering a core course unit or another university teacher designated by the guarantor of the study programme (hereinafter the "person responsible for the course unit") — is responsible for the professional and methodological quality of the electronic course in all language versions, for its consistency with the information sheet and for its regular updating.

2. The tutor guides students in the course, answers students' questions as a rule within two working days, provides feedback on assignments within the deadlines set by the course and informs the person responsible for the course unit of problems arising during teaching. The tutor oversees the operation of the AI tutor in the course under Article 5a; the use of the AI tutor does not relieve the tutor of the duties under the first sentence.

3. The administrator of the e-learning environment (IS Administration) ensures the technical operation of the e-learning environment and of the videoconference system, the administration of user accounts, technical support for students and teachers and cooperation in archiving.

4. The Study Department provides administrative support to distance education students, including communication in the language in which the study programme is delivered.

Article 5a AI Tutor

1. An AI tutor may be made available in an electronic course. Only an artificial intelligence tool approved by the Rector in accordance with Directive VŠTE No. 23/2026 may be used as an AI tutor; it is operated on the basis of a contract excluding the use of students' personal data and work for training artificial intelligence models and after a data protection impact assessment.

2. The AI tutor in particular: (a) explains the study content of the course and answers students' questions about it, (b) offers practice and revision tasks, (c) provides formative feedback on practice tasks and on

interim versions of assignments, (d) prepares for the tutor or the person responsible for the course unit draft feedback or a preliminary assessment of assignments (hereinafter "AI pre-assessment"), (e) reminds students of deadlines and recommends their next steps in the course.

3. The AI tutor prepares supporting materials and feedback; it never decides. The AI tutor does not assess on its own, does not award a grade, credits or a credit (zápočet) and does not decide on the student's rights and obligations. The tutor, the examiner or the person responsible for the course unit decides on and is responsible for the assessment; the AI pre-assessment is not made available to the student as an assessment until a human has reviewed it and confirmed, amended or rejected it.

4. Outputs of the AI tutor are clearly marked in the e-learning environment as outputs of artificial intelligence. Before first using the AI tutor, the student is informed that he or she is interacting with an artificial intelligence tool, of the purpose and scope of its use, of the processing of personal data and of the right to human review (Article 50 of Regulation (EU) 2024/1689).

5. The student has the right to ask the tutor or the person responsible for the course unit for an explanation and for human review of feedback or of a preliminary assessment prepared by the AI tutor. Consultation with the tutor is not conditional on the use of the AI tutor.

6. The person responsible for the course unit is responsible for the configuration of the AI tutor in the course, in particular for the materials the AI tutor draws on, the scope of permitted assistance and the rules for its use in assessed assignments, as well as for its regular review. In assessed assignments and examinations, the AI tutor does not provide solutions beyond the scope set by the course unit information sheet or the assignment. The tutor continuously checks the quality of the AI tutor's answers and reports any errors found to the person responsible for the course unit and to the administrator of the e-learning environment.

7. Inputs and outputs of the AI tutor and human interventions are logged to the extent necessary for quality control, review of assessment and compliance with obligations under Regulation (EU) 2024/1689; after the periods set by Directive VŠTE No. 23/2026 and the Records Management Rules have expired, the outputs are reduced to metadata.

8. Tutors and other persons exercising human oversight of the AI tutor complete training (Article 4 of Regulation (EU) 2024/1689). Details of the use of artificial intelligence, including the AI consultant, the AI assessor and human oversight, are laid down in Directive VŠTE No. 23/2026 (Section 8 of the Act).

Article 6 Creation, Approval and Updating of Courses

1. A new electronic course is subject to an internal review before it is made available to students.

2. The course is updated continuously, as a rule once per academic year before teaching begins. The person responsible for the course unit informs the guarantor of the study programme of substantial changes in content.

PART THREE — Teaching and Assessment

Article 7 Access to the Course

1. The course is made available to a student after enrolment in the course unit in AiS2, or to a further education participant after meeting the conditions of the relevant education programme and paying

the set charge in accordance with the price list and terms and conditions approved by the Board of Trustees and published on the website.

2. Access credentials are non-transferable. The student is obliged to protect them against misuse; conduct contrary to this is assessed under the Disciplinary Rules.

Article 8 Continuous Assessment

1. Continuous assessment in distance education takes place through activities in the e-learning environment (tests, assignments, projects, participation in discussions) in accordance with the course unit information sheet and Directive VŠTE No. 5/2026 on the Criteria and Rules for the Assessment of Students (Smernica VŠTE č. 5/2026 o kritériách a pravidlách hodnotenia študentov).

2. Automated marking of test activities is permitted; the person responsible for the course unit is responsible for setting up the marking and for checking it regularly.

3. AI pre-assessment under Article 5a(2)(d) may be used in assessing assignments, projects and other open tasks. The assessment, including the grade, is determined by the tutor or by the person responsible for the course unit, who reviews the student's work personally; the student has the right to human review of the assessment under the Study Rules and Directive VŠTE No. 5/2026.

Article 9 Examinations and Identity Verification

1. The rules for online examinations, online state examinations, defences of final theses, online rigorosum examinations, online written admission tests and identity verification are laid down in Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification.

2. Examinations and final knowledge checks held online in an electronic course take place in accordance with Directive VŠTE No. 27/2026; identity verification, online proctoring and the making of recordings are governed exclusively by that Directive. During an examination, the AI tutor is not available to the examinee unless the examiner decides otherwise.

3. In the event of suspected conduct contrary to academic ethics, the procedure under Directive VŠTE No. 16/2026 Disciplinary Rules (Smernica VŠTE č. 16/2026 Disciplinárny poriadok) and Directive VŠTE No. 23/2026 applies.

Article 10 Academic Integrity

Written work submitted in the e-learning environment is subject to an originality check; the method of the originality check is determined by the person responsible for the course unit. The rules for the permissible use of artificial intelligence tools by students, including the AI tutor, are laid down in Directive VŠTE No. 23/2026; the student is obliged to state truthfully the use of artificial intelligence (Section 93(3)(d) of the Act). Breaches of these rules are assessed under the Disciplinary Rules.

PART FOUR — Student Support and Quality

Article 11 Student Support

1. VŠTE in Prešov provides distance education students with technical support, study advice, counselling services under Section 120 of the Act and access to the electronic information resources of the Library of VŠTE in Prešov.

2. Students with specific needs are provided with reasonable adjustments in accordance with Directive VŠTE No. 19/2026 on Support for Students with Specific Needs (Smernica VŠTE č. 19/2026 o podpore študentov so špecifickými potrebami); electronic courses, including the AI tutor, are prepared with regard to accessibility requirements.

Article 12 Quality Evaluation of Distance Education

1. The quality of distance education is evaluated in particular through: (a) student surveys on courses, (b) progression and completion metrics of courses and programmes, (c) analysis of activity in the e-learning environment, (d) peer observation in electronic courses, (e) evaluation of the use of the AI tutor, including the agreement of its feedback and preliminary assessments with human assessment.

2. The evaluation results are discussed within the internal quality system and are reflected in the updating of courses and in the periodic approval of study programmes.

Article 13 Personal Data Protection

1. Personal data in the e-learning environment and in the videoconference system, including data processed by the AI tutor, are processed in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation), Act No. 18/2018 Coll. on Personal Data Protection and on Amendments to Certain Acts and the internal personal data protection documentation of VŠTE in Prešov. Recordings of examinations are retained only for the period necessary for the purpose for which they were made and within the periods set by Directive VŠTE No. 27/2026.

2. A recording of a synchronous activity may be made to the extent necessary for study purposes and retained for no more than six years (Section 140(11) of the Act); students are informed in advance that a recording is being made, and the recording is made available only to the students and teachers of the course concerned.

PART FIVE — Final Provisions

Article 14 Related Regulations

1. This Directive builds in particular on the following legal regulations:

– Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act), as amended by Act No. 121/2026 Coll., in particular Sections 2, 8, 74, 79, 93, 95, 120 and 140,

– Decree of the Ministry of Education, Research, Development and Youth of the Slovak Republic No. 205/2026 Coll. implementing certain provisions of the Higher Education Act (in particular Sections 7, 8 and 18),

– Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts, as amended,

– Act No. 292/2024 Coll. on Adult Education,

– Regulation (EU) 2016/679 of the European Parliament and of the Council (General Data Protection Regulation) and Act No. 18/2018 Coll. on Personal Data Protection and on Amendments to Certain Acts,

– Regulation (EU) 2024/1689 of the European Parliament and of the Council (Artificial Intelligence Act),

– Act No. 395/2002 Coll. on Archives and Registries and on Amendments to Certain Acts, as amended.

2. This Directive builds on the following internal regulations of VŠTE in Prešov:

– Statute of VŠTE in Prešov (Štatút VŠTE v Prešove),

– Directive VŠTE No. 21/2026 Study Rules (Smernica VŠTE č. 21/2026 Študijný poriadok),

– Directive VŠTE No. 4/2026 on the Creation, Modification, Approval and Discontinuation of Study Programmes and the Submission of Applications for Accreditation (Smernica VŠTE č. 4/2026 na vytváranie, úpravu, schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie),

– Directive VŠTE No. 5/2026 on the Criteria and Rules for the Assessment of Students,

– Directive VŠTE No. 12/2026 on Quality Assurance of Education Programmes Leading to a Micro-Credential (Smernica VŠTE č. 12/2026 o zabezpečovaní kvality vzdelávacích programov vedúcich k získaniu mikroosvedčenia),

– Directive VŠTE No. 13/2026 on Information Management for the Governance and Delivery of Study Programmes,

– Directive VŠTE No. 16/2026 Disciplinary Rules,

– Directive VŠTE No. 17/2026 Library Rules (Smernica VŠTE č. 17/2026 Knižničný poriadok),

– Directive VŠTE No. 19/2026 on Support for Students with Specific Needs,

– Directive VŠTE No. 23/2026 on the Use of Generative Artificial Intelligence by Students and Academic Staff,

– Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification,

– Directive No. 6/2025 Organisational Rules of the Centre for Lifelong Learning (Smernica č. 6/2025 Organizačný poriadok CCV),

– Directive VŠTE No. 35/2026 Records Management Rules of VŠTE in Prešov (Smernica VŠTE č. 35/2026 Registratúrny poriadok VŠTE v Prešove),

– Internal Quality System of VŠTE in Prešov (Vnútorný systém kvality VŠTE v Prešove),

– Price List and Terms and Conditions approved by the Board of Trustees and published on the website (Cenník a obchodné podmienky).

Article 15 Repealing Provisions

No internal regulation is repealed by this regulation.

Article 16 Final Provisions

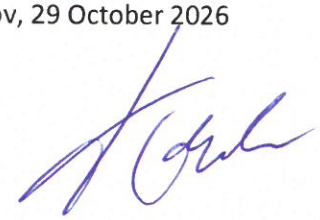
1. This Directive was approved and issued by the Board of Trustees of VŠTE in Prešov on the proposal of the Rector (Section 31(2)(g) of the Act) on 29 October 2026.

2. This Directive enters into force on the day of its approval by the Board of Trustees of VŠTE in Prešov and takes effect on 29 October 2026.

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3. Templates and instructions relating to this Directive (in particular the electronic course template and the information for students on the AI tutor) are updated together with it; the current templates are published by VŠTE in Prešov on the website of VŠTE in Prešov (www.vste.sk), on the EUVERSA website and in the e-learning environment.

Prešov, 29 October 2026



doc. Ing. Jakub Horák, MBA, PhD.

Chairman of the Board of Trustees of VŠTE in Prešov