VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Regulation No. 33/2026	Internal Regulation of the Institute of Technology and Business in Prešov

Directive VŠTE No. 33/2026 on the Process of Determining the Representative of the Student Part in Selection Committees for Filling the Academic Positions of Professors and Associate Professors (originally Rector's Directive No. 15/2022)

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Approved by			Board of Trustees of VŠTE in Prešov on 29 October 2026		
			doc. Ing. Jakub Horák, MBA, PhD., Chair of the Board of Trustees		
Prepared by (submitted by)			Rector of VŠTE in Prešov (proposal under Section 31(2) of Act No. 300/2025 Coll.)		
			doc. ThDr. PaedDr. Marek Storoška, PhD., Rector		
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Directive VŠTE No. 33/2026 on the Process of Determining the Representative of the Student Part in Selection Committees for Filling the Academic Positions of Professors and Associate Professors at the Institute of Technology and Business in Prešov

Institute of Technology and Business in Prešov

Directive VŠTE No. 33/2026 (originally Rector's Directive No. 15/2022)

2026

Article 1 Introductory Provisions

1. This internal regulation identifies and describes the individual stages of the process of determining the representative of the student part in selection committees for filling the academic positions of professors and associate professors at the Institute of Technology and Business in Prešov (hereinafter "VŠTE in Prešov") in accordance with the requirements of Section 52(8) of Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (the Higher Education Act) (hereinafter the "Act").

2. Its purpose is to define the procedure for determining the representative of the student part in selection committees for filling the academic positions of professors and associate professors at VŠTE in Prešov.

3. Pursuant to Section 52(8) of the Act, a representative of the students, determined by the student part of the academic community of VŠTE in Prešov in accordance with the procedure laid down in this internal regulation, is also a member of the selection committee for filling the academic position of professor or associate professor. This internal regulation builds upon Directive VŠTE No. 20/2026 Principles of the Selection Procedure for Filling the Positions of University Teachers (Smernica VŠTE č. 20/2026 Zásady výberového konania na obsadzovanie pracovných miest vysokoškolských učiteľov) (hereinafter the "Principles of the Selection Procedure").

Article 2 Procedure for Determining the Representative of the Student Part in Selection Committees

1. The student part of the academic community of VŠTE in Prešov determines, at certain intervals, its representatives in the Academic Senate of VŠTE in Prešov (hereinafter the "Senate") in accordance with the Principles of Senate Elections (Sections 22 and 31(1)(g) of the Act); these representatives represent the students' interests, including participation in certain supervisory positions.

2. From among the student representatives in the Senate, the procedure for selecting the representative for the selection committees for filling the academic positions of professors and associate professors at VŠTE in Prešov is as follows:

a) in the first place, the student representative who is at the same time the Vice-Chair of the Senate is determined as the member of the selection committees,

b) where the procedure under letter a) is not possible (the reasons must be given in writing), the student representative who is the oldest in age is determined as the member of the selection committees,

c) where the procedure under letter b) is not possible (the reasons must be given in writing), the student representative who is the youngest in age is determined as the member of the selection committees,

d) where the procedure under letter c) is not possible (the reasons must be given in writing), the student representative who has been studying the longest in terms of seniority as a student (the decisive factor being the date of the student's enrolment) is determined as the member of the selection committees,

e) where the procedure under letter d) is not possible (the reasons must be given in writing), the student representative who is the remaining student from among the student representatives in the Senate, the others of whom have given written reasons for the impossibility of their participation, is determined as the member of the selection committees.

3. Where none of the representatives of the student part of the Senate is able to take part in the meeting of the selection committee (point 2, letters a) to e) of this Directive), the representative of the student part must be elected by a procedure analogous to that used for the election of representatives to the Senate under the Principles of Senate Elections; the vote is secret and may also be conducted electronically via the academic information system AiS2 (hereinafter "AiS2") (Section 22(2) of the Act applies mutatis mutandis). Of the candidates nominated for representative, the one who obtains the highest number of votes of the student part of the academic community of VŠTE in Prešov is elected.

4. The determination of the student representative under point 2 or point 3, including the written reasons under point 2, shall be notified in writing to the Rector of VŠTE in Prešov by the Vice-Chair of the Senate for the student part (or, if he or she is unable to do so, by the Chair of the Senate) without undue delay after the announcement of the selection procedure, so that the Rector may appoint the student representative as a member of the selection committee pursuant to Section 52(8) of the Act and the Principles of the Selection Procedure. Documents are delivered via AiS2 or from the e-mail address assigned by VŠTE in Prešov (Section 95 of the Act).

5. The student representative has the status of a full member of the selection committee. The student representative may not be a member of the selection committee in a selection procedure in which he or she is himself or herself an applicant or in which a person close to him or her is an applicant; in such a case the procedure under point 2, letters b) to e), or point 3 applies. The name and surname of the student representative are published as part of the list of members of the selection committee pursuant to Section 52(9) of the Act.

Article 3 Related Regulations

This internal regulation builds in particular upon the following legal regulations and internal regulations of VŠTE in Prešov:

- Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (the Higher Education Act), as amended by Act No. 121/2026 Coll. (in particular Sections 10, 22, 31, 50, 52 and 95),
- the Statute of VŠTE in Prešov (Štatút VŠTE v Prešove),

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– Directive VŠTE No. 20/2026 Principles of the Selection Procedure for Filling the Positions of University Teachers,
– the Criteria and Conditions for Filling Academic Positions (Kritériá a podmienky na obsadzovanie funkčných miest) (Section 31(1)(n) of the Act),
– the Principles of Elections to the Academic Senate of VŠTE in Prešov (Zásady volieb do akademického senátu VŠTE v Prešove),
– the Rules of Procedure of the Academic Senate of VŠTE in Prešov (Rokovací poriadok akademického senátu VŠTE v Prešove),
– Directive VŠTE No. 11/2026 on Human Resources Management and Personnel Work (Smernica VŠTE č. 11/2026 pre riadenie ľudských zdrojov a personálnu prácu).

Article 4 Repealing Provisions

On the date this wording takes effect, the original wording of Rector's Directive No. 15/2022 on the Process of Determining the Representative of the Student Part in Selection Committees for Filling the Academic Positions of Professors and Associate Professors at the College of International Business ISM Slovakia in Prešov (Smernica rektora č. 15/2022 o procese určenia zástupcu za študentskú časť do výberových komisií na obsadzovanie funkčných miest profesorov a docentov na Vysokej škole medzinárodného podnikania ISM Slovakia v Prešove) of 22 June 2022 is replaced. No other internal regulation is repealed by this regulation.

Article 5 Final Provisions

This internal regulation has no annexes. The template of the written statement of reasons under Article 2, point 2, and the template of the notification under Article 2, point 4, if issued by VŠTE in Prešov, are published on the website of VŠTE in Prešov (www.vste.sk) and are updated together with this regulation.

1. The Academic Senate of the College of International Business ISM Slovakia in Prešov expressed its opinion on this internal regulation on 21 June 2022.

2. This internal regulation entered into force and took effect on 22 June 2022.

3. This version was approved and issued by the Board of Trustees of VŠTE in Prešov on the proposal of the Rector (Section 31(2)(g) of the Act) on 29 October 2026. Effective from 29 October 2026.

Prešov, 29 October 2026



doc. Ing. Jakub Horák, MBA, PhD.

Chair of the Board of Trustees of VŠTE in Prešov