VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Regulation No. 4/2026	**Internal Regulation of the Institute of Technology and Business in Prešov**

Directive VŠTE No. 4/2026 on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and of Fields of Habilitation and Inaugural Procedures

VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Valid from:	29 October 2026	**Effective from:**	29 October 2026	**Effective until:**	indefinite
Approved by			Academic Senate of VŠTE in Prešov on 9 October 2026 (Section 31(2)(b) of the Act) and subsequently the Board of Trustees of VŠTE in Prešov on 29 October 2026		
			PhDr. ThLic. Ing. Jozef Polačko, PhD., MBA, University Associate Professor, Chair of the Academic Senate; doc. Ing. Jakub Horák, MBA, PhD., Chair of the Board of Trustees		
Prepared by (submitted by)			Rector of VŠTE in Prešov (proposal under Section 31(2) of Act No. 300/2025 Coll.)		
			doc. ThDr. PaedDr. Marek Storoška, PhD., Rector		
Replaces document	original wording of Directive VŠTE No. 4/2026 of 20 April 2026				
Number of pages	19		**Number of annexes**	0	

VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Directive No. 4/2026 of the Institute of Technology and Business in Prešov on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and of Fields of Habilitation and Inaugural Procedure

Institute of Technology and Business in Prešov

Directive VŠTE No. 4/2026

2026

CONTENTS

PART ONE Basic Provisions

Article 1 Subject Matter

Article 2 Definitions

PART TWO Approving Bodies of VŠTE in Prešov

Article 3 Convention

Article 4 Guarantor of the SP and Guarantors of HIP Fields

Article 5 Person Responsible for a Profile Course

PART THREE Processes for SPs in which VŠTE in Prešov Holds the Right to Deliver SPs

Article 6 Proposal for the Creation of a New SP

Article 7 Process of Approving a Proposal for the Creation of a New SP

Article 8 Documented Information on the SP

Article 9 Process of Approving a New SP and Granting the Right to Deliver a New SP

Article 10 Restriction and Termination of the Right to Deliver an SP

Article 11 Application for the Modification of an SP and the Approval Process

Article 11a Language Version of a Study Programme

Article 12 Application for the Periodic Approval of an SP and the Approval Process

PART FOUR Processes for SPs in which VŠTE in Prešov Does Not Hold the Right to Deliver SPs and Applications for Accreditation of New HIP Fields

Article 13 Submission of an Application for Accreditation of a New SP

Article 14 Submission of an Application for Accreditation of a Cross-border Joint SP

Article 15 Submission of an Application for Accreditation of a New HIP Field

VŠTE.
Vysoká škola technická
a ekonomická v Prešove

PART FIVE Final Provisions

Article 16 Related Regulations

Article 17 Repealing Provisions

Article 18 Final Provisions

PART ONE Basic Provisions

Article 1 Subject Matter

The aim of this Directive, within the meaning of Act of the National Council of the Slovak Republic No. 269/2018 Coll. on Quality Assurance in Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts, as amended (hereinafter "Act 269/2018"), Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act) (hereinafter the "Act"), in particular Sections 55 to 66 and Section 135 thereof, and Decree of the Ministry of Education, Research, Development and Youth of the Slovak Republic No. 205/2026 Coll. implementing certain provisions of the Higher Education Act (hereinafter the "Decree"), is to identify and define the internal mechanisms and procedural steps that will ensure the complex of acts by which the creation, modification, approval and cancellation of study programmes (hereinafter "SP") is ensured in the cycles and fields in which the Institute of Technology and Business in Prešov (hereinafter "VŠTE in Prešov") holds the right to deliver SPs, and also to define the procedural aspect governing the submission of applications to the Slovak Accreditation Agency for Higher Education (hereinafter "SAAHE") for accreditation of SPs and for accreditation of fields of habilitation and inaugural procedure (hereinafter "HIP").

This Directive also applies, mutatis mutandis, to the creation, modification, approval and cancellation of short-cycle study programmes under Section 66 of the Act and Section 3(3)(r) of Act 269/2018. Educational programmes leading to a micro-credential are governed by the internal regulation General Principles for the Design of Educational Programmes at VŠTE in Prešov (Všeobecné princípy tvorby vzdelávacích programov) and by Directive VŠTE No. 12/2026.

Article 2 Definitions

Accreditation of a study programme – the right to deliver a study programme and to award its graduates the corresponding academic degree; a study programme and a short-cycle study programme become accredited upon entry in the register of study programmes under Section 135(4) of the Act,

Accreditation of habilitation procedure – the right to conduct habilitation procedure in a field of habilitation and inaugural procedure,

Accreditation of inaugural procedure – the right to conduct inaugural procedure in a field of habilitation and inaugural procedure,

Standards for the study programme – under Article 12, paragraph 19 of the SAAHE Standards for the Study Programme, this is the set of requirements the fulfilment of which is a condition for the accreditation of a study programme.

VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Convention of VŠTE (hereinafter the "Convention") is the highest internal body for the internal quality system at VŠTE in Prešov, established under Section 19(3) of the Act and the Statute of the Convention of VŠTE (Štatút Konventu VŠTE),

Stakeholders – under Article 12, paragraph 31 of the SAAHE Standards for the Study Programme, these are actors of the higher education institution, persons, communities or organisations that may influence the process of education, creative and other related activities or be influenced by them. A distinction is made between internal stakeholders (students and employees of the higher education institution) and external stakeholders (employers and other representatives of the relevant sectors of the economy and social practice, graduates of the higher education institution, domestic and foreign partners of the higher education institution, etc.).

Guarantor of the SP is the person responsible for the delivery, development and quality assurance of the SP, who must meet the qualification requirements under the SAAHE accreditation standards and the requirements of Section 49(5) and Section 50(3) and (4) of the Act; data on the guaranteeing of the SP are recorded in the Central Register of Employees under Section 134 of the Act.

Guarantors of fields of habilitation or inaugural procedure (hereinafter "HIP") are persons responsible for the delivery, development and quality assurance of HIP, who must meet the qualification requirements under Article 4(1) of the SAAHE Standards for Habilitation Procedure and Inaugural Procedure.

Person responsible for the study programme – a designated person who has the relevant competences and bears the main responsibility for the delivery, development and quality assurance of the study programme.

Person responsible for a profile course is a person who has the relevant competences and bears responsibility for the delivery, development and quality assurance of an otherwise defined coherent part of the study programme and who delivers the profile course.

Proposal for the creation of a new SP in a cycle and field in which VŠTE in Prešov holds the right to deliver SPs is a document submitted to the internal assessment process.

Approval of a proposal for the creation of a new SP is the procedural aspect of assessment by the Convention.

Modification of study programmes – under Section 2 of Act 269/2018, the modification of study programmes means the addition or removal of compulsory courses or compulsory elective courses, the modification of the learning outcomes of the study programme, a change in the conditions for the proper completion of studies, or the modification of the course information sheet of a compulsory or compulsory elective course, subject to the specified exceptions. Modifications of SPs are entered by VŠTE in Prešov in the register of study programmes under Section 135(7) of the Act.

Application for the modification of an SP is the substantive and procedural aspect of the required modifications with a definition of the competences of the relevant bodies.

Documented information on the SP is the accreditation file that has received a favourable opinion of the Convention and represents a set of physical or electronic information in the form of maintained or retained

documents and files submitted as evidence for the relevant area of evaluation (internal quality system, study programme, etc.).

Approval of a new SP and granting of the right to deliver a new SP is the procedural aspect of assessment and issuance of a decision by the relevant bodies.

Restriction of the right to deliver an SP is the fulfilment of conditions leading to the restriction or termination of the right.

Termination of the right to deliver an SP is the fulfilment of conditions leading to the termination of the right.

Application for accreditation of a new SP in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs is a document submitted to the assessment process of the relevant bodies of VŠTE in Prešov and SAAHE.

Application for accreditation of a new HIP field is the substantive and procedural aspect of the assessment process of the relevant bodies of VŠTE in Prešov and SAAHE.

Internal evaluation report – presents information on the fulfilment of the SAAHE standards and criteria with references to the evidence demonstrating such fulfilment.

Final internship – a course of the SP under Section 56(2) and Section 83 of the Act which, alongside the final thesis, forms part of every second-cycle SP and every professionally oriented bachelor's SP (Section 58(6) and Section 60(6) of the Act) and may form part of other bachelor's SPs (Section 58(5) of the Act); the defence of the final internship is a state examination.

Short-cycle study programme – a programme of higher vocational study under Section 66 of the Act with an extent of 60 or 120 credits, which is not higher education and which VŠTE in Prešov may deliver only in fields in which it has the right to create SPs.

Register of study programmes – the register under Section 135 of the Act, administered by the Ministry of Education, Research, Development and Youth of the Slovak Republic (hereinafter the "Ministry"); VŠTE in Prešov enters in it modifications of SPs, courses of SPs and the cancellation of SPs.

Language version of a study programme – the delivery of an SP in a language other than the state language (in particular in English) with the same content, learning outcomes, credit workload and conditions for the proper completion of studies as the SP delivered in the state language; the procedure for its creation and approval is governed by Article 11a.

Method of study – the face-to-face, distance or blended method of delivering an SP under Section 74 of the Act and Directive VŠTE No. 21/2026 Study Rules.

Distance education (e-learning) – the delivery of education through the e-learning environment of VŠTE in Prešov under Directive VŠTE No. 26/2026 on the Distance Method and E-Learning.

Language mutation of educational content – a language version of the study materials of a course in the e-learning environment of VŠTE in Prešov. The study materials of courses are created and maintained in

English, Slovak and Czech; the version in the language in which the relevant SP or its language version is delivered is decisive.

PART TWO Approving Bodies of VŠTE in Prešov

Article 3 Convention

1. The Convention is the highest internal body of VŠTE in Prešov for the Internal Quality System (hereinafter "IQS") at VŠTE in Prešov. After due assessment, the Convention is entitled to decide as follows:

a) to approve rights to deliver SPs in the cycles and fields in which VŠTE in Prešov holds the right to deliver SPs and which are entered in the register of fields of study (hereinafter "FS") and in the register of SPs under Section 135 of the Act,

b) to assess applications for accreditation of new SPs in cycles and fields in which VŠTE in Prešov does not hold the right to deliver SPs,

c) to assess applications for accreditation of new HIP fields.

2. The Convention is governed by the Statute of the Convention, which defines its competence, structure and individual activities and determines responsibilities and powers. The Convention is a body whose members include students, in accordance with Section 31(2)(b) of the Act and Section 3(3)(a) of Act 269/2018.

Article 4 Guarantor of the SP and Guarantors of HIP Fields

1. The guarantor of the SP is a person who has the relevant competences and bears the main responsibility for the delivery, development and quality assurance of the study programme and who must, within the meaning of the SAAHE accreditation standards, specifically the Standards for the SP, meet the qualification requirements under Article 6(4). The guarantor of the SP must be employed by VŠTE in Prešov for the established weekly working time in the academic position of professor or associate professor in accordance with Section 49(5) and Section 50(3) and (4) of the Act.

2. The guarantors of HIP fields are persons who are responsible for the development and quality assurance of the field of habilitation and inaugural procedure and who must, within the meaning of the SAAHE accreditation standards, specifically the Standards for Habilitation Procedure and Inaugural Procedure, meet the qualification requirements under Article 4(1).

3. The guarantor of the SP and the guarantors of HIP fields are appointed by the Chair of the Convention. Appointment is conditional on meeting the conditions set out in paragraphs 1 and 2 of this Article of the Directive. Data on the guaranteeing of SPs are reported by VŠTE in Prešov to the Central Register of Employees under Section 134 of the Act.

4. Within his or her competence, the Chair of the Convention may, after discussion in the plenary of the Convention, dismiss the guarantor of the SP or the guarantors/guarantor of HIP fields if the following conditions are met:

a) the guarantor of the SP or the guarantors/guarantor of HIP fields have/has, from a certain point in time, ceased to meet the qualification requirements under paragraphs 1 and 2 of this Article of the Directive,

b) the guarantor of the SP or the guarantors/guarantor of HIP fields do/does not perform his or her duties to the extent determined for the guarantor.

5. The function of the guarantor of the SP or of the guarantors/guarantor of HIP fields terminates automatically if:

a) SAAHE or the Convention has withdrawn the right to deliver the SP or the HIP fields,

b) a documented request to resign from the function of guarantor has been submitted to the Chair of the Convention,

c) the employment relationship with VŠTE in Prešov has ended,

d) the guarantor has died or has been declared dead.

6. Within his or her competence, the task of the guarantor of the SP is to ensure:

a) coordination of the content preparation of the SP together with other university employees and designated stakeholders participating in the delivery of the SP,

b) supervision of the substantive and procedural aspects of the creation of the SP in accordance with the requirements arising from the relevant SAAHE accreditation standards and with the requirements consistent with the internal accreditation processes,

c) oversight of the quality of the SP and its delivery,

d) in cooperation with the heads of departments and other units of VŠTE in Prešov at which the university teachers work, designation of the university employees who will participate in the delivery of the SP,

e) assessment and approval of the topics of final theses and consent to the place of the final internship and to the person responsible for the internship under Section 83(4) of the Act,

f) development of the SP in terms of content and methodology so as to ensure consistency with the current level of knowledge in the relevant area of education, extending into the specific scientific field, while respecting the requirements of practice for graduates of VŠTE in Prešov,

g) consistency of the delivery of the SP with the data entered in the register of study programmes under Section 56(10) of the Act.

7. Within their competence as persons responsible for the delivery, development and quality assurance of HIP fields, the task of the guarantors of HIP fields is to ensure:

a) supervision that the HIP fields are conducted in accordance with the requirements arising from the relevant SAAHE accreditation standards and with the requirements consistent with the internal accreditation processes,

b) oversight of the quality of HIP and its conduct,

c) development of HIP in terms of content and methodology so as to ensure consistency with the current level of knowledge in the relevant area of education, extending into the specific scientific field,

d) preparation of documents forming the proposal of criteria for obtaining the titles of associate professor and professor, in terms of both quantitative and qualitative criteria, for further procedural steps (Section 28(1) of the Act; the criteria are approved by the Scientific Board of VŠTE in Prešov).

Article 5 Person Responsible for a Profile Course

1. Within the meaning of the requirements of the SAAHE accreditation standards, specifically the Standards for the SP set out in Article 6, each SP has a specifically defined group of profile courses. These courses are generally delivered by university teachers in the academic position of professor or associate professor (Section 50 of the Act).

2. In the study plan in which the profile course is included, the guarantor of the SP also designates, within the meaning of Article 4(6)(d) of this Directive, the person responsible for the profile course. He or she does so in cooperation with the head of the department or unit at which the SP, or only a part of it, is delivered.

3. Within his or her competence, the task of the person responsible for a profile course is to ensure:

a) oversight of quality in the delivery of the profile course,

b) updating of the course information sheet for the profile course (template under Section 7 and Annex 2 of the Decree),

c) implementation of current trends associated with the content of the profile course,

d) submission and implementation of proposals for innovation in the content of the profile course in accordance with the procedures governing the modification of SPs,

e) coordination of the activities of university employees participating in the delivery of the profile course, where necessary.

PART THREE Processes for SPs in which VŠTE in Prešov Holds the Right to Deliver SPs

Article 6 Proposal for the Creation of a New SP

1. The submission of a proposal for the creation of a new SP in a cycle and field in which VŠTE in Prešov holds the right to deliver SPs is the exclusive competence of the guarantor of the newly created SP. The guarantor of the SP submits the proposal to the Chair of the Convention. The guarantor of the SP submits the proposal indicating the department or unit at which the new SP will be delivered. He or she may submit the proposal for the newly created SP only if it meets all the requirements of the SAAHE accreditation standards, specifically the Standards for the SP referred to in Article 2.

2. Within the meaning of the requirements of the SAAHE accreditation standards, specifically the Standards for the SP contained in Article 12, paragraph 31, the submission of a proposal for the creation of a new SP must include a list of stakeholders who will participate in the creation of the newly created SP. At the same time, with regard to stakeholders, in particular employers, the proposal must take into account the link

between the content of the newly created SP and the scope of the employer's activity. The learning outcomes of the SP are defined in cooperation with employers so as to reflect the needs of the labour market (Section 3(3)(a) of Act 269/2018).

3. When creating the newly created SP, the guarantor of the SP must demonstrate its originality. The proposal must also take into account the link with the Long-Term Strategic Plan of VŠTE in Prešov.

4. The proposal for the creation of a new SP must comply with Section 56 of the Act and contain in particular: the basic characteristics of the SP under Section 56(9) of the Act, including the form and prevailing method of study and information on whether the SP is professionally oriented; the final thesis and the final internship as courses of the SP with a defence under Section 56(2), Section 58(5) and (6), Section 60(6) and Section 83 of the Act, with the same number of credits (Section 16 of the Decree); the recommended study plan with the part of studies designated for academic mobility marked under Section 56(4) and Section 77(1) of the Act; the control stages of studies expressed in credits (Section 56(11) of the Act, Section 23(6) of Act 269/2018); learning outcomes in the area of digital skills and green skills under Section 31 of the Decree; in the case of a professionally oriented bachelor's SP, practical training of at least 30 credits (Section 58(3) of the Act).

Article 7 Process of Approving a Proposal for the Creation of a New SP

1. The following procedure is used when approving a proposal for the creation of a new SP:

a) the proposal for the creation of a new SP or a new joint SP is submitted to the meeting of the Convention by the guarantor of the SP through the Chair of the Convention,

b) if, after the Convention has discussed the SP, it raises comments on the submitted proposal, the Chair of the Convention delivers these comments to the guarantor of the newly created SP within 3 working days,

c) after receiving the comments from the Convention, the guarantor of the newly created SP incorporates the comments into the proposal and submits the proposal thus amended to the Chair of the Convention, who resubmits it to the meeting of the Convention,

d) the guarantor of the SP uses an analogous procedure for submission to the Convention also in the case of a new joint SP to be delivered with another domestic or foreign higher education institution (Section 57 of the Act),

e) after discussing and finally approving or rejecting the proposal for the creation of a new SP or a new joint SP, the Convention informs the guarantor of the SP in writing of this fact within 3 working days.

Article 8 Documented Information on the SP

1. After a favourable assessment of the proposal for the creation of a new SP in a cycle and field in which VŠTE in Prešov holds the right to deliver SPs, together with written information on this fact, the Chair of the Convention instructs the guarantor of the newly created SP to draw up the documented information on the SP.

2. Within the meaning of Article 2 of this Directive, the documented information on the SP constitutes the internal accreditation file, which contains the following documents:

a) the written proposal for the creation of the new SP,

b) minutes of the meetings of the Convention,

c) the favourable opinion of the Convention on the proposal for the creation of the new SP,

d) course information sheets with the objectives and learning outcomes, in the structure under Annex 2 of the Decree,

e) the recommended study plan,

f) the internal evaluation report of the new SP in accordance with the SAAHE requirements,

g) the description of the newly created SP in accordance with the SAAHE requirements and the basic characteristics of the SP under Section 56(9) of the Act,

h) the scientific or artistic-pedagogical profiles of the teachers delivering the profile courses of the SP in accordance with the SAAHE requirements,

i) the profiles of the creative activity outputs of the teachers delivering the profile courses of the SP in accordance with the SAAHE requirements,

j) the consenting opinions of stakeholders to their participation in the creation of the SP,

k) evaluation reports on the new SP submitted by stakeholders,

l) a proposal for the modification of the SP,

m) a proposal for the cancellation of the SP,

n) the requirements for the final thesis and the final internship under Section 82(1) and Section 83(1) of the Act and Directive No. 4/2025,

o) the determination of the language or languages in which the SP is delivered and, in the case of a language version, also the documented information in that language (in particular the course information sheets, the recommended study plan and the description of the SP).

3. Within the meaning of Article 4(6)(a) of this Directive, the guarantor also coordinates, among other things, the preparation of the documented information on the new SP and is responsible for its formal and substantive correctness. However, in addition to the guarantor, other responsible persons also participate in documenting the information on the new SP, in accordance with the requirements of the SAAHE accreditation standards, specifically the Standards for the SP as set out in Article 12, paragraph 25.

4. The Chair of the Convention sets the guarantor of the SP a deadline for drawing up the documented information on the new SP.

5. Stakeholders also contribute to the process of creating the new SP, and each stakeholder is obliged to give written consent to its participation in the creation of the new SP.

6. With regard to the working capacity and distribution of the workload of the teachers participating in the delivery of the SP, the guarantor of the newly created SP ensures that the teaching load corresponding to the teacher's classification is not exceeded in the given academic year. The amount of the teaching load should also take into account the academic function performed by the teacher, and the amount of the workload must comply with Act of the National Council of the Slovak Republic No. 311/2001 Coll., the Labour Code, and with Section 49(5) of the Act.

7. The guarantor of the newly created SP ensures the preparation, or the coordination of the preparation, of the course information sheets of the profile courses and other compulsory and compulsory elective courses, and of the recommended study plan separately for the full-time and the part-time form of study, which also includes the definition of the objectives and learning outcomes.

8. The standard student workload must comply with the applicable legislation (Section 2(j) and Section 78(4) of the Act – one credit represents, as a standard, 25 hours of study workload; the standard workload is 60 credits per academic year).

9. In accordance with paragraph 5 of this Article, the guarantor of the new SP submits the documented information on the new SP for comments to the stakeholders who, by their written consent, have enabled their participation in its creation. The stakeholders evaluate the documented information received and forward any comments to the guarantor of the SP in the form of a written report on the evaluation of the new SP by stakeholders.

10. After receiving the report on the evaluation of the new SP by stakeholders, the guarantor of the newly created SP, together with the responsible persons, incorporates any comments raised by the stakeholders, if these were not consulted during the preparation process.

11. The application for the assessment of the documented information on the new SP under paragraph 2 of this Article is submitted by the guarantor of the newly created SP to the Chair of the Convention.

Article 9 Process of Approving a New SP and Granting the Right to Deliver a New SP

1. The Chair of the Convention assesses the formal aspects of the content of the documented information on the study programme and draws up an evaluation report thereon for the Convention. He or she may entrust the assessment and drawing-up of the evaluation report to the Vice-Chair of the Convention.

2. The Chair of the Convention attaches the evaluation report on the fulfilment of the standards and criteria of the new SP to the documented information on the SP and submits it to the Convention for assessment.

3. The Convention discusses the documented information on the SP and adopts an opinion.

4. After discussion, the Convention may adopt the following opinions in the form of a proposal:

a) it proposes to grant the right to deliver the new SP in the given cycle and field with the right to award graduates an academic degree,

b) it proposes to grant the right to deliver the new SP in the given cycle and field with the right to award graduates an academic degree after the deficiencies have been remedied,

c) it proposes not to grant the right to deliver the new SP and does not grant the right to award graduates an academic degree.

5. If the Convention decides to grant the right to deliver the new SP in the relevant cycle and field, its Chair draws up a written opinion within 7 days of the decision and communicates it to the guarantor of the SP and to the head of the department or unit to which the application pertains.

6. If the Convention must decide again in accordance with Article 9(4)(b), it does so only after the deficiencies identified by the Convention have been remedied.

7. If the Convention decides under Article 9(4)(c), it is obliged to state in the report the reasons that led it to the negative opinion.

8. After the right to deliver the new SP has been granted, the Chair of the Convention ensures the publication of the documented information on the SP, including the evaluation report on the fulfilment of the standards and criteria of the new SP, the minutes of the Convention's decision and the written opinion(s) of the Convention on the granting of the right(s) to deliver the new SP, on the website of VŠTE in Prešov (www.vste.sk) in accordance with Directive VŠTE No. 15/2026 and in other databases designated for this purpose.

9. After the right to deliver the new SP has been granted, the Chair of the Convention or a person authorised by him or her ensures the submission of an application to the Ministry for the entry of the SP in the register of study programmes under Section 135 of the Act and Section 14 of the Decree, no later than 120 days after the approval of the SP by the Convention; the application is signed by the Rector of VŠTE in Prešov. The SP becomes accredited on the date of its entry in the register of study programmes (Section 135(4) of the Act) and must be delivered in accordance with the data entered in the register (Section 56(10) of the Act).

10. In accordance with the formalised processes arising from the IQS, the SP is periodically approved in accordance with the requirements of the SAAHE accreditation standards. After two years have elapsed since the completion of studies by the first graduate of the new SP, but no earlier than after the standard length of study has elapsed since its accreditation, VŠTE in Prešov requests SAAHE to assess the compliance of the delivery of the SP with the standards under Section 30(12) of Act 269/2018.

Article 10 Restriction and Termination of the Right to Deliver an SP

1. If the Convention identifies serious deficiencies in the delivery of an SP, it calls on the guarantor, no later than within 15 days, to remedy them within a reasonable period.

2. If serious deficiencies in the delivery of the SP persist, the Convention issues, according to the nature of the matter, a decision on:

a) the restriction of the right to deliver the SP, consisting in a prohibition on admitting further applicants to study in the given study programme,

b) the withdrawal of the right to deliver the study programme.

3. The Convention states the reasons in its resolution.

4. SAAHE proceeds to restrict the delivery of an SP in accordance with Section 27 of Act 269/2018; SAAHE exercises supervision over VŠTE in Prešov under Section 24a of Act 269/2018.

5. The right to deliver an SP terminates when:

a) the period for which the right to deliver the SP in the relevant cycle and field was granted has expired,

b) following the failure of VŠTE in Prešov to implement the corrective measures adopted by SAAHE, SAAHE orders the cancellation of the study programme in accordance with Section 28 of Act 269/2018,

c) the head of the department or unit at which the SP is delivered submits a proposal for the cancellation of the SP to the Chair of the Convention after discussion at the meeting of the relevant department or unit. The Convention decides on the termination of the right to deliver the SP.

6. If the SP has been cancelled by VŠTE in Prešov, the Chair of the Convention or an employee authorised by him or her duly informs SAAHE of this fact and ensures the entry of the cancellation of the SP in the register of study programmes under Section 135(7) of the Act. Upon cancellation of an SP, VŠTE in Prešov ensures that students are able to continue their studies in accordance with Section 56(17) of the Act.

Article 11 Application for the Modification of an SP and the Approval Process

1. An application for the modification of an SP must contain the following elements:

a) an application containing a proposal for the addition or removal of a compulsory course in the study plan,

b) an application containing a proposal for the addition or removal of a compulsory elective course in the study plan,

c) an application containing a proposal for a change in the conditions for the proper completion of studies,

d) an application containing a proposal for a change in the number of teaching units of a course,

e) an application containing a proposal for a modification of the number of credits of a course,

f) an application containing a proposal for a change in the syllabus of a course,

g) an application containing a proposal for a change of method,

h) an application containing a proposal for a change of co-guarantors of the SP,

i) an application containing a proposal for a change of the guarantor of the SP,

j) an application containing a proposal for the inclusion of a final internship in the SP or for the modification of its requirements (Section 83 of the Act),

k) an application containing a proposal for a change in the basic characteristics of the SP under Section 56(9) of the Act or for a change in the learning outcomes of the SP.

2. An application containing a proposal for the modification of an SP under Article 11(1)(a) to (h), (j) and (k) is submitted by the guarantor of the relevant SP to the Chair of the Convention. An application for a change of the guarantor of the relevant SP under Article 11(1)(i) is submitted by the head of the department or unit at which the SP is delivered or by the Rector of VŠTE in Prešov.

3. The approval of an application for the modification of an SP is also subject to the requirement to ensure the participation of stakeholders. The stakeholders must consent to their participation in the modification of the SP, which they express in writing to the guarantor of the SP. Countersignature of the application under Article 11(1) by the stakeholders constitutes sufficient expression.

4. The Chair of the Convention submits the application containing the proposal for the modification of the SP to the Convention for assessment.

5. The Convention discusses the proposal for modification and adopts an opinion.

6. After discussion, the Convention may adopt the following opinions in the form of a proposal:

a) it proposes to approve the modification without comments,

b) it proposes to approve the modification with comments,

c) it proposes not to approve the modification.

7. If the Convention proposes to approve the modification with comments, the guarantor incorporates these comments and notifies the Chair of the Convention.

8. The Chair of the Convention proceeds in the same manner in the case of an application for the modification of an SP in a combination of two FS or of first-cycle SPs delivered as interdisciplinary studies (Section 59 of the Act).

9. The Secretary of the Convention sends the minutes of the vote of the Convention to the guarantor and to the head of the department or unit to which the application for the modification of the SP pertains.

10. After each modification of an SP, the Chair of the Convention ensures the publication of the modifications of the SP, the minutes of the Convention's decision and the written opinion(s) of the Convention on the approval/non-approval of the modification of the SP on the website of VŠTE in Prešov (www.vste.sk) and in other databases designated for this purpose.

11. VŠTE in Prešov enters the approved modification of the SP in the register of study programmes under Section 135(7) of the Act within the time limits under the Decree; the Chair of the Convention or a person authorised by him or her is responsible for the entry. The modified SP applies to all students enrolled in the SP in accordance with Section 91(1)(a) of the Act; VŠTE in Prešov shall bring its SPs into line with Sections 56, 58, 60 and 83 of the Act (choice between final thesis and final internship, mobility window) no later than from the academic year 2027/2028 under Section 145(2) and (9) of the Act.

Article 11a Language Version of a Study Programme

1. The proposal for the creation of a language version of an SP is submitted by the guarantor of the SP to the Chair of the Convention. In addition to the requirements under Article 6, the proposal contains:

a) the determination of the language of delivery and its justification (consistency with the Long-Term Strategic Plan of VŠTE in Prešov and with Directive VŠTE No. 7/2026 Internationalisation Strategy),

b) the course information sheets of all courses and the recommended study plan in the language of the version, separately for the full-time and separately for the part-time form of study if the version is to be delivered in both forms,

c) evidence of the language competence of the university teachers and of the persons responsible for profile courses to teach in the language of the version (as a rule, level C1 of the Common European Framework of Reference for Languages or demonstrable teaching or publication activity in that language),

d) a description of the provision of services and information for students in the language of the version (internal regulations, the Study Department, library services, AiS2 and the e-learning environment of VŠTE in Prešov),

e) the determination of the language of the final thesis, its defence and the state examinations,

f) in the case of the distance or blended method, a description of the provision of distance education under Directive VŠTE No. 26/2026 and of the verification of learning outcomes under Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification, to the extent corresponding to the description of the SP and the internal evaluation report of the SP.

2. A language version is created and approved under the procedure for a new SP pursuant to Articles 6 to 9 and, in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs, under the procedure pursuant to Article 13; this includes the appointment of the guarantor of the SP and the provision of the other persons responsible for the SP to the extent required by the Standards for the Study Programme. The requirements under paragraph 1 form part of the proposal and of the documented information on the SP under Article 8. The name of the language version is the translation of the name of the SP delivered in the state language into the language of the version; graduates are awarded the same academic degree.

3. After the approval of the language version, the Chair of the Convention or a person authorised by him or her ensures without undue delay the submission of an application for its entry in the register of study programmes under Article 9(9), the fulfilment of information obligations towards the SAAHE under the applicable legislation, and the publication of the documented information on the language version, in the language of the version, on the website of VŠTE in Prešov and, where applicable, also on the EUVERSA website, in accordance with Directive VŠTE No. 15/2026.

Article 12 Application for the Periodic Approval of an SP and the Approval Process

1. An application for the periodic approval (re-accreditation) of an SP must contain the following elements:

a) the current staffing of the SP,

b) the current study plan,

c) the current course information sheets,

d) the current objectives and learning outcomes,

e) the current scientific/artistic-pedagogical profiles (VUPCH) of the persons delivering the profile courses,

f) the current creative activity outputs (VTČ) of the persons delivering the profile courses,

g) the current report on the teaching activity of VŠTE in Prešov,

h) the current report on the scientific research activity of VŠTE in Prešov,

i) the current results of the evaluation of the SP by students, graduates and employers under Section 3(3)(f) of Act 269/2018.

2. The application containing the current data on the SP under Article 12(1)(a) to (i) is submitted by the guarantor of the relevant SP to the Chair of the Convention of VŠTE.

3. In addition to the documents referred to in paragraph 1, the Convention may request further documents.

4. The approval of an application for the periodic approval (re-accreditation) of an SP is also subject to the requirement to ensure the participation of stakeholders. The stakeholders must consent to their participation in the periodic approval (re-accreditation) of the SP, which they express in writing to the guarantor of the SP. Countersignature of the application under Article 12(1) by the stakeholders constitutes sufficient expression.

5. The Chair of the Convention assesses the formal aspects of the content of the application for the periodic approval (re-accreditation) of the SP and draws up an evaluation report thereon for the Convention. He or she may entrust the assessment and drawing-up of the evaluation report to the Vice-Chair of the Convention.

6. The Chair of the Convention attaches the evaluation report to the application for the periodic approval (re-accreditation) of the SP and submits it to the Convention for assessment. The Convention discusses the application for the periodic approval (re-accreditation) of the SP and adopts an opinion.

7. After discussion, the Convention may adopt the following opinions in the form of a proposal:

a) it proposes to approve the re-accreditation without comments,

b) it proposes to approve the re-accreditation with comments,

c) it proposes not to approve the re-accreditation.

8. If the Convention proposes to approve the re-accreditation with comments, the guarantor incorporates these comments and notifies the Chair of the Convention.

9. The Chair of the Convention proceeds in the same manner in the case of an application for the re-accreditation of an SP in a combination of two FS or of first-cycle SPs delivered as interdisciplinary studies.

10. The Secretary of the Convention sends the minutes of the vote of the Convention to the guarantor and to the head of the department or unit to which the application for the re-accreditation of the SP pertains.

11. After each periodic approval (re-accreditation) of an SP, the Chair of the Convention ensures the publication of the re-accreditation of the SP, the minutes of the Convention's decision and the written opinion(s) of the Convention on the approval/non-approval of the re-accreditation of the SP on the website of VŠTE in Prešov (www.vste.sk) and in other databases designated for this purpose.

12. The periodic approval of SPs is carried out at the interval set by the SAAHE Standards for the Study Programme and in connection with the assessment of the internal system according to the SAAHE schedule

(Section 24 of Act 269/2018). VŠTE in Prešov brings its SPs into line with any change in the standards within 12 months of its entry into effect (Section 23(9) of Act 269/2018).

PART FOUR Processes for SPs in which VŠTE in Prešov Does Not Hold the Right to Deliver SPs and Applications for Accreditation of New HIP Fields

Article 13 Submission of an Application for Accreditation of a New SP

1. An application for accreditation of a new SP in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs is submitted by VŠTE in Prešov under Section 30(2) and (3) of Act 269/2018.

2. The submission of a proposal for the creation of a new SP in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs is the exclusive competence of the guarantor of the newly created SP. The guarantor of the SP submits the proposal to the Chair of the Convention. The guarantor of the SP submits the proposal indicating the department or unit at which the new SP will be delivered. He or she may submit the proposal for the newly created SP only if it meets all the requirements of the SAAHE accreditation standards, specifically the Standards for the SP referred to in Article 2.

3. The substantive aspects and procedural steps in the preparation of a proposal for a new SP in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs are governed in an equivalent manner by Articles 6 to 9 of this Directive.

4. After the completed proposal for a new SP in a cycle and field in which VŠTE in Prešov does not hold the right to deliver SPs has been submitted to the Convention, the Chair of the Convention convenes a meeting at which the Convention votes on the submitted proposal. The decision of the Convention is binding. In the case of a negative opinion, the accreditation process for the new SP is not continued.

5. If the Convention gives a favourable opinion on the submission of the application, the Secretary of the Convention informs the guarantor of the newly created SP who submitted the proposal and at the same time instructs him or her to draw up the application for accreditation of the new SP. The Chair of the Convention, or a person authorised by the Chair of the Convention, processes the application for accreditation of the new SP into the official electronic form and, together with all mandatory annexes, uploads it to the SAAHE information system in accordance with Section 30(2) and (3) of Act 269/2018. The application is signed by the Rector of VŠTE in Prešov.

Article 14 Submission of an Application for Accreditation of a Cross-border Joint SP

1. An application for accreditation of a cross-border joint SP is governed by Section 30a of Act 269/2018 and Section 57 of the Act.

2. The substantive aspects and procedural steps in the creation of a cross-border joint SP are governed in an equivalent manner by Articles 6 to 9 of this Directive.

VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Article 15 Submission of an Application for Accreditation of a New HIP Field

1. An application for accreditation of a new HIP field is submitted by VŠTE in Prešov under Section 31(2) to (4) of Act 269/2018.

2. A proposal for accreditation of a new HIP field is submitted to the Chair of the Convention by the five guarantors of the HIP as a joint proposal, after approval of the proposal at the meeting of the department at which the HIP will be conducted. In drawing up the proposal, the guarantors of the newly created HIP field cooperate with the persons who form the staffing of the new HIP field.

3. The substantive aspects and procedural steps in the preparation of a proposal for a new HIP field are governed, mutatis mutandis, by Articles 6 to 9 of this Directive, taking into account the special requirements and templates published on the SAAHE website for the creation of a new HIP field, and Section 51 of the Act and Sections 19 to 25 of the Decree.

4. After the completed proposal for a new HIP field has been submitted to the Convention, the Chair of the Convention convenes a meeting at which the Convention votes on the submitted proposal. The decision of the Convention is binding. In the case of a negative opinion, the accreditation process is not continued.

5. If the Convention gives a favourable opinion on the submission of the application, the Secretary of the Convention informs the guarantors of the newly created HIP field who submitted the proposal and at the same time instructs them to draw up the application for accreditation of the new HIP field. The Chair of the Convention, or a person authorised by him or her, processes the application for accreditation of the new HIP field into the official electronic form and, together with all mandatory annexes, uploads it to the SAAHE information system in accordance with Section 31(4) of Act 269/2018. Before the application is submitted, the criteria for obtaining the title of associate professor and the title of professor are approved by the Scientific Board of VŠTE in Prešov (Section 28(1) of the Act).

PART FIVE Final Provisions

Article 16 Related Regulations

1. Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act), in particular Sections 49, 50, 55 to 66, 77, 78, 82, 83, 134, 135 and 145; Decree No. 205/2026 Coll., in particular Sections 7, 14, 16, 19 to 25 and 31; Act No. 269/2018 Coll., as amended, in particular Sections 2, 3, 23, 24, 24a, 26 to 28, 30, 30a and 31; the Standards for the Internal Quality Assurance System of Higher Education, Educational Programmes Leading to a Micro-credential and Short-cycle Study Programmes (effective from 1 September 2026); the Standards for the Study Programme; the Standards for Habilitation Procedure and Inaugural Procedure.

2. Internal regulations of VŠTE in Prešov: Statute of VŠTE in Prešov (Štatút VŠTE v Prešove); Internal Quality System of VŠTE in Prešov (Vnútorný systém kvality); Statute of the Convention of VŠTE; Long-Term Strategic Plan of VŠTE in Prešov 2026–2032 (Dlhodobý zámer); Directive VŠTE No. 3/2026 on the Basic Principles of Assurance and Evaluation of the Internal Quality System; Directive VŠTE No. 5/2026 on the Criteria and Rules for the Assessment of Students; Directive VŠTE No. 10/2026 on the Involvement of Students in the IQS;

Directive VŠTE No. 12/2026 on Quality Assurance of Educational Programmes Leading to a Micro-credential; Directive VŠTE No. 13/2026 on Information Management for the Management and Delivery of Study Programmes; Directive VŠTE No. 15/2026 on the Publication of Information on Study and Educational Programmes; Directive VŠTE No. 21/2026 Study Rules (Študijný poriadok); Directive VŠTE No. 7/2026 Internationalisation Strategy (Stratégia internacionalizácie); Directive VŠTE No. 26/2026 on the Distance Method and E-Learning (Smernica o dištančnej metóde a e-learningu); Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification (Smernica o online skúškach a overovaní totožnosti); Directive VŠTE No. 2/2026 on Professional Practice; Directive No. 4/2025 on the Requirements for Final Theses; Directive No. 1/2025 on Doctoral Studies; General Principles for the Design of Educational Programmes at VŠTE in Prešov.

Article 17 Repealing Provisions

1. Rector's Directive No. 2/2022 on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and of Fields of Habilitation and Inaugural Procedure at the College of International Business ISM Slovakia in Prešov of 29 April 2022 was repealed by the original wording of this Directive. This wording replaces the wording of Directive VŠTE No. 4/2026 approved on 20 April 2026.

Article 18 Final Provisions

1. The templates of applications and forms under this Directive are updated together with the Directive; the current templates are published by VŠTE in Prešov on its website.

2. The Academic Senate of VŠTE gave a favourable opinion on the original wording of this internal regulation on 17 April 2026.

3. The original wording of this internal regulation was approved by the Board of Trustees of VŠTE on 20 April 2026.

4. The original wording of this Directive entered into force and effect on 20 April 2026.

VŠTE.
Vysoká škola technická a ekonomická v Prešove

5. The Academic Senate of VŠTE in Prešov expressed its opinion on this version and, as the body designated by the Statute under Section 31(2)(b) of the Act whose members include students, approved it on 9 October 2026. This version was subsequently approved and issued by the Board of Trustees of VŠTE in Prešov on the proposal of the Rector on 29 October 2026. Effective from 29 October 2026.

Prešov, 09 October 2026

PhDr. ThLic. Ing. Jozef Polačko, PhD., MBA, University Associate Professor

Chair of the Academic Senate of VŠTE in Prešov

Prešov, 29 October 2026

doc. Ing. Jakub Horák, MBA, PhD.

Chair of the Board of Trustees of VŠTE in Prešov