VŠTE.
Vysoká škola technická
a ekonomická v Prešove

Regulation No.	Internal Regulation of the Institute of Technology and Business in Prešov
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Internal Quality System of the Institute of Technology and Business in Prešov

VŠTE.
Vysoká škola technická
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VŠTE.
Vysoká škola technická
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Internal Quality System of the Institute of Technology and Business in Prešov

Institute of Technology and Business in Prešov

Internal Quality System of the Institute of Technology and Business in Prešov (Vnútorný systém kvality na Vysokej škole technickej a ekonomickej v Prešove)

2026

In accordance with Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts, as amended (hereinafter the "Quality Act"), and in accordance with Section 31(1)(b) and (2)(b) of Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act), as amended by Act No. 121/2026 Coll. (hereinafter the "Act"), and further to Act No. 292/2024 Coll. on Adult Education and on Amendments to Certain Acts, as amended, the Institute of Technology and Business in Prešov issues the internal regulation "Internal Quality System of the Institute of Technology and Business in Prešov" (hereinafter the "internal quality system"). The source documents of the internal quality system are listed in Annex 1 to this regulation.

Article 1 Introductory Provision

1. Within its internal system, the Institute of Technology and Business in Prešov (hereinafter "VŠTE in Prešov") creates an environment of quality culture expressed by the lasting commitment of the management of VŠTE in Prešov to assuring and continuously improving the quality of the higher education provided. The internal quality system contains the procedures for its implementation in accordance with the mission of VŠTE in Prešov, with the Long-Term Strategic Plan of VŠTE in Prešov for 2026–2032 (Section 7(4) of the Act) and with the Standards for the Internal Quality Assurance System of Higher Education, Educational Programmes Leading to a Micro-credential and Short-cycle Study Programmes (effective from 1 September 2026) issued by the Slovak Accreditation Agency for Higher Education (hereinafter "SAAVŠ"), as well as with the Standards and Guidelines for Quality Assurance in the European Higher Education Area 2015 (ESG). The internal quality system is governed and supplemented by several separate internal regulations, the list of which forms Annex 2 to this regulation.

2. The perception of quality at VŠTE in Prešov is built on three basic pillars:

- a) the first is the evaluation of activities on the basis of comparing the applicable standards and plans for how a given activity should proceed with the results actually achieved, followed by proposals drawn up for its improvement,
- b) innovation understood as going beyond usual, settled or established practice, leading to better results or to their simpler and faster achievement,
- c) a natural orientation towards excellence based on the originality and professionalism of creative work and scientific research and their acceptance by the professional and scientific community.

3. The structure of the internal quality system is governed by Section 3 of the Quality Act.

4. The internal quality system governs the rules for:

- a) the creation, approval, delivery and modification of each study programme, in which students and employers also participate and in which learning outcomes are defined in cooperation with employers (Section 3(3)(a) of the Quality Act),
- b) the creation, approval, delivery and modification of each educational programme leading to a micro-credential (Section 3(3)(q) of the Quality Act),
- c) the selection of teachers of individual courses of study programmes,
- d) the selection of persons delivering an individual educational module, course or thematic unit of an educational programme,
- e) the admission procedure,
- f) the approval of final thesis supervisors and final thesis advisers and of final internship consultants,
- g) the assessment of students and assessment standards so that unjustified differences do not arise in similar cases,
- h) the monitoring and regular evaluation of study programmes and educational programmes, in which students, employers and other stakeholders also participate,
- i) the examination of complaints by which a student seeks the protection of his or her rights or points to specific deficiencies in the activity or inactivity of VŠTE in Prešov,
- j) the conduct of educational activity and the participation of students in it, and the requirements for the level and scope of the educational activity of VŠTE in Prešov with regard to its mission,
- k) cooperation with external educational institutions participating in the delivery of a study programme where VŠTE in Prešov delivers a study programme in cooperation with an external educational institution or intends to deliver it in cooperation with an external educational institution,
- l) the determination of requirements for the selection of university teachers, professional guarantors and lecturers of an educational programme,
- m) ensuring the professional development of university teachers, professional guarantors and lecturers of an educational programme,
- n) verifying the adequacy of spatial, material, technical, information and staffing provision for the delivery of study programmes and educational programmes,
- o) the collection, analysis and use of information necessary for the effective delivery of a study programme and an educational programme,
- p) the regular publication of up-to-date, adequate and qualitative information on study programmes and educational programmes and their graduates,
- q) the creation, approval, delivery and modification of each short-cycle study programme under Section 66 of the Act, if VŠTE in Prešov delivers one (Section 3(3)(r) of the Quality Act),
- r) the use of artificial intelligence in education and creative activity (Section 8 of the Act), which is governed by Directive VŠTE No. 23/2026 on the Use of Generative AI by Students and Academic Staff (Smernica VŠTE č. 23/2026 o využívaní generatívnej AI študentmi a akademickými pracovníkmi),

– s) the delivery of study programmes and educational programmes by the distance or blended method and e-learning, including in foreign languages and under the trade name EUVERSA (Article 2(5) of the Statute of VŠTE in Prešov), which is governed by Directive VŠTE No. 26/2026 on the Distance Method and E-Learning (Smernica VŠTE č. 26/2026 o dištančnej metóde a e-learningu), and the conduct of online examinations including identity verification, which is governed by Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification (Smernica VŠTE č. 27/2026 o online skúškach a overovaní totožnosti).

5. The application of the internal quality system is binding on all entities of VŠTE in Prešov which participate in assuring the quality of higher education and the quality of educational programmes.

6. Each unit of VŠTE in Prešov may regulate the manner of fulfilling the standards and criteria for the internal quality system by its own policies and a set of internal regulations, respecting the specific features of study programmes and educational programmes.

7. In the remainder of the text of the internal quality system, the generic masculine form is used. In this context, the masculine form refers to persons of both the male and the female sex.

PART I

THE QUALITY ASSURANCE POLICY OF VŠTE IN PREŠOV

Article 2 Starting Points of VŠTE in Prešov in the System of Quality Assurance and Development

1. The main starting point for the system of quality assurance and development at VŠTE in Prešov is the Long-Term Strategic Plan of VŠTE in Prešov, which sets the objectives for the direction of VŠTE in Prešov. It follows on from previous long-term strategic plans and is based on the mission of the institution as defined in the Statute of VŠTE in Prešov, on the priorities and analyses of the advisory bodies of the Rector, of the Academic Senate of VŠTE in Prešov (hereinafter the "Senate"), of the Scientific Board of VŠTE in Prešov (hereinafter the "Scientific Board") and of the Board of Trustees of VŠTE in Prešov (hereinafter the "Board of Trustees"), as well as on the experience gained to date. The internal quality system is among the strategic development priorities of VŠTE in Prešov.

2. A further starting point is quality verification, which is based in particular on the summary reports of the VŠTE Convention (hereinafter the "Convention"), drawn up on the basis of the self-evaluation reports of the individual departments, on the evaluation of the fulfilment of the objectives of the long-term strategic plan and of the priorities for individual years, but also on the short-term tasks adopted by VŠTE in Prešov and its units, and on the annual and evaluation reports of VŠTE in Prešov and its units.

3. Quality verification leads to measures whose purpose is:

– a) to achieve an increase in the quality of the educational process at all levels of study (and the associated regular monitoring, evaluation and subsequent modification of study programmes) with the aim of enabling graduates to find employment in social practice,

– b) to achieve an increase in the quality of the educational process in accredited educational programmes (and the associated regular monitoring, evaluation and subsequent modification of educational programmes) with the aim of enabling graduates to find employment in social practice,

– c) the provision of education by highly qualified teachers and experts in the fields in which VŠTE in Prešov provides education,

– d) the definition of the powers, competences and responsibilities of the individual structures, managerial staff, other staff and other stakeholders for assuring the quality of education in the study programmes and educational programmes provided, as well as for assuring the quality of related activities.

Article 3 Staffing, Financial and Material Resources for Ensuring the Internal Quality System

1. VŠTE in Prešov has allocated adequate financial resources for the staffing and material provision of the functioning of the internal quality system, for the comprehensive provision of study programmes, educational programmes and other related activities.

Article 4 Organisational Structure of the Quality Assurance System

1. A quality culture in the environment of VŠTE in Prešov presupposes the personal involvement of every employee of VŠTE in Prešov in fulfilling the commitment to assuring and continuously improving the quality of the higher education provided.

2. Competence, powers and responsibility within the internal quality system, to the extent determined by the Quality Act, the Act, the Statute of VŠTE in Prešov, this internal regulation and other internal regulations of VŠTE in Prešov, are held by:

– a) the Rector and Vice-Rectors,

– b) the Convention,

– c) the Scientific Board,

– d) the Senate,

– e) the Board of Trustees,

– f) heads of departments,

– g) persons responsible for study programmes and educational programmes,

– h) the executive director, the Chancellor and other managerial staff of VŠTE in Prešov,

– i) methodologists and administrators of the internal system.

Article 5 Rector and Vice-Rectors

1. The Rector (also as Chair of the Convention) in particular:

– a) is responsible for the implementation of the internal quality system,

– b) proposes candidates for membership of the Convention,

– c) appoints the members of the committee for internal quality evaluation (if the Convention establishes one),

– d) designates the person who bears the main responsibility for the relevant study programme,

– e) designates the persons responsible for the habilitation procedure and the inaugural procedure,

- f) decides on the proposal for the accreditation and re-accreditation of a study programme, the modification of a study programme, the restriction and lifting of the restriction of the internal accreditation of a study programme or the cancellation of a study programme, and adopts an opinion on it; in the event of a negative opinion on the proposal, the Rector is obliged to justify the decision to the person responsible for the study programme and to return the proposal for reworking/completion,
- g) decides on the proposal for the accreditation of an educational programme, the modification of an educational programme, the restriction and lifting of the restriction of the internal accreditation of an educational programme or the cancellation of an educational programme, and adopts an opinion on it; in the event of a negative opinion on the proposal, the Rector is obliged to justify the decision to the person responsible for the educational programme and to return the proposal for reworking/completion,
- h) submits to the Convention the application for the grant of internal accreditation and re-accreditation of a study programme, for the modification of a study programme, the restriction and lifting of the restriction of the internal accreditation of a study programme, or the application for the cancellation of the relevant study programme,
- i) submits to the Convention the application for the grant of internal accreditation of an educational programme, the modification of an educational programme, the restriction and lifting of the restriction of the internal accreditation of an educational programme or the cancellation of an educational programme, and adopts an opinion on it; in the event of a negative opinion on the proposal, the Rector is obliged to justify the decision to the person responsible for the educational programme and to return the proposal for reworking/completion,
- j) submits to the Convention for assessment the application for the habilitation procedure and the inaugural procedure,
- k) to the extent determined by this internal regulation, cooperates in the preparation and issue of directives, orders and measures of VŠTE in Prešov for ensuring the implementation of the internal system,
- l) initiates changes and additions to the internal quality system and submits the draft internal quality system and its amendments for approval to the body designated by the Statute pursuant to Section 31(2)(b) of the Act.

2. The Vice-Rectors are answerable to the Rector for the implementation of the internal quality system at VŠTE in Prešov in the areas within which they perform the relevant agenda.

Article 6 VŠTE Convention

1. The main mission of the Convention is the implementation and improvement of the internal system for evaluating the quality of education and of scientific and research activity at VŠTE in Prešov, and the development and evaluation of quality evaluation standards.

2. The Convention in particular:

- a) oversees the processes leading to the achievement of a coherent institutional quality assurance system,

- b) continuously evaluates the functionality and results of the internal quality system at VŠTE in Prešov and proposes to the Rector of VŠTE in Prešov corrective, preventive and innovative measures relating to the functioning, evaluation and modification of the internal quality system,
- c) checks the effectiveness of all activities and processes forming part of the internal quality system of VŠTE in Prešov and proposes improvements in the individual processes,
- d) discusses and decides on the application for internal accreditation and re-accreditation of a study programme, the modification of a study programme or the restriction and lifting of the restriction of the internal accreditation of a study programme, or the application for the cancellation of the relevant study programme, and approves the corrective measures arising from the assessment of these applications,
- e) assesses applications for accreditation in fields of study in which VŠTE in Prešov has not been granted the right to deliver study programmes before they are sent to SAAVŠ,
- f) discusses and decides on the application for internal accreditation of an educational programme, the modification of an educational programme or the restriction and lifting of the restriction of the internal accreditation of an educational programme, or the application for the cancellation of the relevant educational programme, and approves the corrective measures arising from the assessment of these applications,
- g) discusses and decides on an application for accreditation of an educational programme submitted by an external institution,
- h) assesses applications for accreditation of educational programmes leading to a new professional qualification before they are sent for accreditation to the Alliance of Sector Councils,
- i) approves corrective measures arising from remedial measures imposed by SAAVŠ (Sections 26 to 28 of the Quality Act) and measures adopted on the basis of supervision by the Agency (Section 24a of the Quality Act),
- j) assesses applications for accreditation in new fields of habilitation procedure and inaugural procedure before they are sent to SAAVŠ,
- k) regularly monitors and supervises compliance with the standards for study programmes, the standards for the habilitation procedure and the inaugural procedure, and the standards for the internal system, educational programmes leading to a micro-credential and short-cycle study programmes.

3. Details of the activity of the Convention are governed by the Statute of the VŠTE Convention (Štatút Konventu VŠTE).

Article 7 Scientific Board, Senate and Board of Trustees

1. The competence of the Scientific Board, the Senate and the Board of Trustees in the field of quality assurance and internal quality evaluation at VŠTE in Prešov is determined by the Act (Sections 22 to 28 and Section 31 of the Act), the Quality Act, the Statute of VŠTE in Prešov, this internal regulation and other related internal regulations.

2. Details of the activity and manner of deliberation of the Scientific Board, the Senate and the Board of Trustees are governed by the organisational rules and rules of procedure of these bodies and by other internal regulations of VŠTE in Prešov.

3. The Senate approves the annual report on activities and the annual financial report of VŠTE in Prešov (Section 23(1)(e) of the Act) and the conditions of admission to study (Section 23(1)(b) of the Act), unless the Statute provides otherwise; the Scientific Board evaluates at least once a year the level of VŠTE in Prešov in educational activity and in the field of science, technology or art (Section 28(1)(a) of the Act) and approves the criteria and conditions for filling academic positions (Section 28(1)(f) of the Act); the long-term strategic plan is approved by the Senate and the Board of Trustees (Section 21(1)(a) of the Act).

Article 8 Head of Department

1. The head of a department / of the Centre for Professional Language Training (hereinafter "COJP"):

- a) is responsible for the staffing of the teaching of courses provided by the department/COJP,
- b) is responsible for the quality evaluation of the courses provided by the department/COJP,
- c) conducts evaluation interviews with the academic staff working at the relevant department/COJP,
- d) submits to the Rector proposals for improving the situation and for solving problems within the educational, professional and related activities of the department/COJP,
- e) actively creates conditions for the academic staff working at the department/COJP for their professional growth, qualification development, improvement of educational and creative activity, participation in domestic and international projects or for international educational activity,
- f) deals with students' complaints concerning the quality of the educational activity provided by the department/COJP,
- g) participates in the preparation of the self-evaluation report of the department/COJP, which forms part of the annual quality survey of educational activity at the higher education institution,
- h) cooperates in the preparation of new study programmes and educational programmes and in the modification of existing ones,
- i) further details of the activity of the head of department/COJP are governed by Directive VŠTE No. 14/2026 Organisational Rules (Smernica VŠTE č. 14/2026 Organizačný poriadok) and other internal regulations of VŠTE in Prešov.

Article 9 Persons Responsible for a Study Programme and for the Habilitation Procedure and the Inaugural Procedure

1. The persons responsible for a study programme and for the habilitation procedure and the inaugural procedure are designated by the Rector.

2. The competences and responsibilities of the persons responsible for a study programme and for the habilitation procedure and the inaugural procedure are governed by the internal regulation Directive VŠTE No. 4/2026 on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and Fields of Habilitation and Inaugural

Procedure (Smernica VŠTE č. 4/2026 na vytváranie, úpravu, schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijných programov a odborov habilitačného konania a inauguračného konania).

Article 10 Persons Responsible for an Educational Programme

1. The persons responsible for an educational programme are designated by the Rector.

2. The competences and responsibilities of the persons responsible for an educational programme are governed by the internal regulation Directive VŠTE No. 12/2026 on Quality Assurance of Educational Programmes Leading to a Micro-credential (Smernica VŠTE č. 12/2026 o zabezpečovaní kvality vzdelávacích programov vedúcich k získaniu mikroosvedčenia).

Article 11 Executive Director, Chancellor and Other Managerial Staff of VŠTE

1. The competence of the executive director, the Chancellor and other managerial staff in the field of quality assurance and internal quality evaluation at VŠTE in Prešov is determined by the Statute of VŠTE in Prešov, other internal regulations of VŠTE in Prešov and this internal regulation.

2. The executive director, the Chancellor and other managerial staff assist the other persons designated in Article 4 (except letter h)) of this internal regulation in fulfilling the tasks arising from quality assurance and internal quality evaluation at VŠTE in Prešov.

3. The other persons designated in Article 4 of this internal regulation have the power to assign to the Chancellor and the executive director tasks relating to matters of quality assurance of higher education only within their own competences, or in cooperation with the persons holding the relevant competences.

Article 12 Methodologists and Administrators of the Internal System

1. The methodological and administrative staff of the internal quality system provide support to the Rector, the Vice-Rectors and other managerial staff in activities relating to the implementation of the internal quality system at VŠTE in Prešov.

2. Their main tasks include, in particular, the collection, analysis and evaluation of information necessary for the processes of monitoring and regular internal or external evaluation of study programmes.

PART II

RULES OF THE INTERNAL SYSTEM

Article 13 Process of Quality Assurance and Internal Quality Evaluation

1. The academic body whose task is to assure and evaluate the quality and continuity of higher education and of scientific and research activity at VŠTE in Prešov, and of education within educational programmes, is the Convention, whose activity is governed by the Statute of the VŠTE Convention.

2. The set of procedures, criteria and indicators through which the Convention evaluates compliance with the standards at VŠTE in Prešov, and the measures to ensure compliance with the standards, are governed by the relevant internal regulations of VŠTE in Prešov.

3. VŠTE in Prešov undergoes assessment of its internal quality system by the Agency according to the Agency's schedule at least once every six years (Section 24 of the Quality Act) and supervision by the Agency of compliance with the standards (Section 24a of the Quality Act). VŠTE in Prešov requests the Agency to assess the compliance of the delivery of a study programme with the standards within the period under Section 30(12) of the Quality Act. VŠTE in Prešov reflects changes to the standards issued by the Agency in its internal quality system, study programmes and educational programmes within 12 months of their taking effect and informs the Agency thereof (Section 23(9) of the Quality Act).

Article 14 Rules for the Creation, Approval, Delivery, Modification and Cancellation of a Study Programme and an Educational Programme

1. The procedures relating to the preparation and approval of new study programmes and to the modification, restriction or cancellation of existing study programmes are governed by the internal regulation Directive VŠTE No. 4/2026 on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and Fields of Habilitation and Inaugural Procedure; the general principles for the creation of educational programmes are governed by the General Principles for the Creation of Educational Programmes at VŠTE (Všeobecné princípy tvorby vzdelávacích programov na VŠTE).

2. The procedures relating to the preparation and approval of new educational programmes and to the modification, restriction or cancellation of existing educational programmes leading to a micro-credential are governed by the internal regulation Directive VŠTE No. 12/2026 on Quality Assurance of Educational Programmes Leading to a Micro-credential.

3. The procedures relating to the preparation and approval of new educational programmes and to the modification, restriction or cancellation of existing educational programmes leading to a micro-credential for an external institution are governed by the internal regulation Directive VŠTE No. 12/2026 on Quality Assurance of Educational Programmes Leading to a Micro-credential.

4. The procedures relating to the preparation and approval of new educational programmes and to the modification, restriction or cancellation of existing educational programmes which do not concern the award of a micro-credential are governed by the regulation referred to in paragraph 2 mutatis mutandis.

5. If VŠTE in Prešov creates or delivers a short-cycle study programme (Section 66 of the Act), the regulation referred to in paragraph 1 applies mutatis mutandis, taking into account the standards for short-cycle study programmes; the rights and obligations of participants in a short-cycle study programme and the fee for a short-cycle study programme are determined by an internal regulation (Section 66(6) and (13) of the Act).

6. Study programmes shall be brought into line with the requirements of the Act (in particular the student's choice between a final thesis and a final internship under Section 58(5) and (6) and Section 60(6) of the Act,

and the possibility of academic mobility under Section 56(4) of the Act) no later than the beginning of the academic year 2027/2028 (Section 145(2) of the Act).

Article 15 Rules for the Selection of Teachers of Individual Courses of Study Programmes

1. Teaching at VŠTE in Prešov takes place in the full-time and part-time forms of study; study programmes may be delivered by the face-to-face, distance or blended method (Section 74 of the Act; Directive VŠTE No. 26/2026 on the Distance Method and E-Learning). Every teacher of a specific course must meet the prescribed qualification requirements (Section 50 of the Act). In selecting teachers, VŠTE in Prešov applies objective procedures determined by the Act (Section 52 of the Act) and arising from Directive VŠTE No. 20/2026 Principles of the Selection Procedure for Filling the Positions of University Teachers, Researchers and the Academic Positions of Professors and Associate Professors (Smernica VŠTE č. 20/2026 Zásady výberového konania na obsadzovanie pracovných miest vysokoškolských učiteľov, výskumných pracovníkov a funkčných miest profesorov a docentov) and Directive VŠTE No. 11/2026 on Human Resources Management and Personnel Work (Smernica VŠTE č. 11/2026 pre riadenie ľudských zdrojov a personálnu prácu).

2. Teaching activity is organised, managed and controlled by the head of the relevant department, who delegates responsibility for the teaching of individual courses to the members of the department.

3. The Vice-Rector for Studies is also responsible for teaching activity within the scope of his or her competences.

Article 16 Rules of the Admission Procedure

1. VŠTE in Prešov uses fair and transparent processes for admitting applicants, in accordance with Sections 67 to 70 of the Act.

2. Details of the admission procedure for study programmes of higher education and for educational programmes form part of the internal regulations of VŠTE in Prešov (in particular Directive VŠTE No. 18/2026 on the Admission Procedure (Smernica VŠTE č. 18/2026 o prijímacom konaní)) and are published on the website of VŠTE in Prešov and on the website designated by the Ministry no later than two months before the last day set for submitting applications (Section 69(6) of the Act).

Article 17 Rules for the Approval of Final Thesis Supervisors

1. Supervisors (or advisers) of bachelor's and master's final theses and supervisors (or advisers) of qualification theses are approved by the head of the relevant department, the qualification of the supervisor of a final or qualification thesis having to be at least one level higher than the qualification for which the final thesis is intended; in justified cases, the supervisor may be a practitioner approved by the Scientific Board (Section 82(4) of the Act). The scientific and professional activity of a final thesis supervisor must comply with the SAAVŠ standards for study programmes.

2. For educational programmes (where a final thesis is required), this rule applies mutatis mutandis.

3. Supervisors of dissertation theses are approved by the Scientific Board. The procedures are governed by a separate internal regulation (Directive VŠTE No. 1/2025).

4. Consultants for final internships (Section 83(3) of the Act) are approved by the head of the relevant department in the same way as final thesis supervisors; only a university teacher of VŠTE in Prešov may be a consultant. The requirements for the final internship, the final internship record and the assessment reports are governed by Directive VŠTE No. 21/2026 Study Rules (Smernica VŠTE č. 21/2026 Študijný poriadok) and Directive No. 4/2025 on the Requirements for Final Theses (Smernica č. 4/2025 o náležitostiach záverečných prác).

Article 18 Rules for the Assessment of Students

1. The rules for the assessment of study results in study programmes of the first and second levels of study are governed by Directive VŠTE No. 21/2026 Study Rules and Directive VŠTE No. 5/2026 on the Criteria and Rules for the Assessment of Students (Smernica VŠTE č. 5/2026 o kritériách a pravidlách hodnotenia študentov) (Section 79 of the Act and Section 8 of Decree No. 205/2026 Coll.).

2. The rules for the assessment of study results in study programmes of the third level of study are governed by Directive VŠTE No. 1/2025 Study Rules of Doctoral Studies (Smernica VŠTE č. 1/2025 Študijný poriadok doktorandského štúdia).

3. The rules for the assessment of educational programmes are determined by the accredited and approved study plan of the educational programme.

4. The rules for the assessment of students of study programmes at all levels of higher education delivered at VŠTE in Prešov are set so that unjustified differences do not arise in similar cases.

Article 19 Rules for the Monitoring and Regular Evaluation of Study Programmes

1. VŠTE in Prešov monitors and regularly evaluates study programmes and educational programmes with the participation of students, employers and other stakeholders; at least once a year students are given the opportunity to comment on the quality of teaching and teachers by means of an anonymous questionnaire (Section 91(1)(g) of the Act).

2. Details of the manner of monitoring and regular evaluation of study programmes and educational programmes are governed by internal regulations. In accordance with the internal regulations, quantitative indicators on the students of the individual study programmes are analysed and evaluated, measures are adopted and the indicators are published at VŠTE in Prešov at least once a year.

3. The departments of VŠTE in Prešov track and, at least once a year, analyse and evaluate, adopt measures on and publish quantitative performance indicators of those delivering study programmes and plans, as well as quantitative performance indicators of university teachers working on a full-time and on a less than full-time basis.

4. The evaluation of the quality of education and of employability in practice by graduates of study programmes takes place once a year, as a rule six months after the completion of studies.

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Article 20 Rules for the Examination of Students' Complaints

1. Where a student of VŠTE in Prešov seeks the protection of his or her rights or legally protected interests which he or she believes have been infringed by the activity or inactivity of VŠTE in Prešov, its unit or its staff, or where a student points to specific deficiencies in the activity or inactivity of VŠTE in Prešov, he or she submits a complaint in accordance with the internal regulation of VŠTE in Prešov; a complaint may also be submitted electronically through the academic information system AiS2 (hereinafter "AiS2") or from the student's assigned e-mail address (Section 95(4) of the Act).

Article 21 Creative Activity of VŠTE in Prešov and Student Participation in It

1. The objective of VŠTE in Prešov is to maintain a qualitative level of scientific and research activity corresponding to a higher education institution of European standard with international acceptance, with the prospect of ensuring the continuity of its development. The scientific and research activity of VŠTE in Prešov is carried out through the activity of students and the activity of teachers and other staff.

2. The scientific and research activity of the students of VŠTE in Prešov focuses primarily on the creation and presentation of the scientific and research preparation of year projects, bachelor's theses and master's theses, as well as on scientific and research projects and the Student Scientific Conference (Directive VŠTE No. 22/2026 on Student Scientific and Professional Activity (Smernica VŠTE č. 22/2026 o Študentskej vedeckej odbornej činnosti)). VŠTE in Prešov exposes this activity of its students to the domestic and international context through the regular organisation of scientific conferences and educational events.

3. The scientific, research and other professional activity of teachers is carried out on the premises of VŠTE in Prešov but also in the external environment. This creative activity is one of the criteria for evaluating the professional level of the staffing of teaching in study programmes in the individual fields of study. This applies mutatis mutandis to the staffing of teaching in educational programmes.

4. The scientific, research and other professional activity of the teachers of VŠTE in Prešov is, depending on the nature of the output, recorded in the Central Register of Artistic Activity (CREUČ) and the Central Register of Publication Activity (CREPČ).

5. VŠTE in Prešov creates adequate conditions for the professional and scientific outputs of students and teachers and for top creative staff. VŠTE in Prešov regularly cooperates with renowned professional and research institutions and companies and involves students and teachers in these activities.

6. VŠTE in Prešov, according to its possibilities, supports its teachers by announcing calls within the Internal Grant Programme.

Article 22 Rules for Determining the Requirements for the Selection of University Teachers of VŠTE in Prešov

1. The rules and principles for determining the requirements for the selection of university teachers of VŠTE in Prešov are laid down by the Act (Sections 49 to 52 of the Act) and are governed in detail by the internal regulation Directive VŠTE No. 20/2026 Principles of the Selection Procedure for Filling the Positions of

University Teachers, Researchers and the Academic Positions of Professors and Associate Professors and Directive VŠTE No. 11/2026 on Human Resources Management and Personnel Work.

2. In addition to the regulations referred to in paragraph 1, when filling the academic positions of associate professors and professors, VŠTE in Prešov also follows the requirements arising from the internal regulation General Criteria and Specific Conditions for Filling the Academic Positions of Professors and Associate Professors (Všeobecné kritériá a konkrétne podmienky na obsadzovanie funkčných miest profesorov a docentov) (the criteria and conditions for filling academic positions under Section 31(1)(n) of the Act, approved by the Scientific Board under Section 28(1)(f) of the Act).

Article 23 Rules for Ensuring the Professional Development of University Teachers

1. VŠTE in Prešov creates adequate conditions enabling university teachers and other staff of VŠTE in Prešov to develop their professional skills and thus enabling their further qualification growth and personal formation (Section 50(2) of the Act).

2. Based on the principle of the primary responsibility of every university teacher for his or her own education, every university teacher is responsible for his or her own professional development. To this end, the employee:

- a) enhances his or her professional development through self-study,
- b) actively seeks courses and organised activities aimed at developing professional, managerial, language, digital or other relevant skills which could contribute to his or her development,
- c) actively seeks opportunities for international mobility for training purposes through the Erasmus+ programme or other mobility programmes.

3. The employee informs his or her immediate superior of the completion of an educational activity so that the records of the maintenance or enhancement of his or her qualification (certificate, diploma, attestation, confirmation of attendance, etc.) are placed in his or her personnel file and taken into account in his or her further career growth.

4. The Rector or other managerial staff enable employees to take part in educational activities, where possible also during working hours and, subject to financial possibilities, also at the employer's expense.

5. VŠTE in Prešov carries out the development of its staff through external providers or directly, through its own staff. The Library of VŠTE in Prešov also participates in staff training.

6. VŠTE in Prešov proactively informs its staff about opportunities for professional development through internal communication tools and also through the website of VŠTE in Prešov.

Article 24 Rules for the Collection, Analysis and Use of Information Necessary for the Effective Delivery of a Study Programme

1. One of the prerequisites for an effectively functioning internal quality system is timely access to relevant information. In addition, for the successful progress of VŠTE in Prešov in the field of quality of education,

feedback from stakeholders is also essential in terms of identifying their expectations and monitoring and improving the degree to which they are met and their satisfaction.

2. Within the processes of quality assurance and internal quality evaluation under Article 13 of this regulation, VŠTE in Prešov evaluates above all:

- a) data obtained by automated recording in the information systems of VŠTE in Prešov, such as AiS2 and the e-learning environment of VŠTE in Prešov,
- b) information obtained from publicly accessible registers, such as the Central Register of Artistic Activity (CREUČ), the Central Register of Publication Activity (CREPČ), the Central Register of Students (CRŠ) and the Central Register of Employees (Section 134 of the Act), and from other information sources,
- c) data obtained by anonymous and non-anonymous surveys and by recording the subjective opinions and perceptions of stakeholders.

3. Stakeholders include in particular:

- a) students,
- b) university teachers and other staff of VŠTE in Prešov,
- c) graduates,
- d) employers from the relevant field.

4. VŠTE in Prešov has established key performance indicators which quantify the overall performance of the institution in relation to its mission and the strategic priorities determined by the Statute of VŠTE in Prešov, the Long-Term Strategic Plan and, where applicable, other relevant documents. It tracks these indicators with the aim of ascertaining how education in study programmes and educational programmes meets the expectations and requirements of stakeholders, or of identifying suggestions for improvement which will result in an increase in the quality of education.

5. The rules for the collection and analysis of information necessary for the effective delivery of a study programme and an educational programme are contained in several internal regulations (in particular Directive VŠTE No. 13/2026 on Information Management for the Governance and Delivery of Study Programmes (Smernica VŠTE č. 13/2026 o manažmente informácií pre riadenie a uskutočňovanie študijných programov)).

Article 25 Rules for Verifying the Adequacy of Spatial, Material, Technical, Information and Staffing Provision for the Delivery of Study Programmes and Educational Programmes

1. VŠTE in Prešov monitors and periodically verifies the spatial, material, technical, information and staffing provision of the study programmes and educational programmes delivered, with the aim of ensuring their compliance with the standards for study programmes, with the learning outcomes, with the number of students and with their needs.

2. The following participate in verifying the adequacy of spatial, material, technical and information provision:

- a) the Convention,

– b) the Rector and Vice-Rectors,

– c) heads of departments,

– d) the executive director and the Chancellor,

– e) other managerial staff of the units of VŠTE in Prešov,

– f) student representatives.

3. The main responsibility for continuous verification in the field of staffing provision at the level of VŠTE in Prešov lies with the executive director, the Chair of the Board of Trustees and the Rector. The basic criterion for determining the structure and number of posts is the effective and economical functioning of VŠTE in Prešov and adequate staffing provision for the study programmes and educational programmes delivered (Section 17(2) of the Act).

4. VŠTE in Prešov monitors the adequacy of spatial, material, technical, information and staffing provision for the delivery of a study programme and an educational programme through the systematic collection of relevant information and its regular updating. The sources of information for verification are in particular:

– a) the self-evaluation reports of the departments,

– b) the results of anonymous or non-anonymous surveys of students, staff or other stakeholders.

5. The results of monitoring and verification are evaluated. Where deficiencies are identified, VŠTE in Prešov adopts measures to remedy them.

6. The requirements of the departments in the provision of spatial, material and technical facilities or in the adoption of corrective measures are dealt with, on the written request of the head of department, by the executive director of VŠTE in Prešov and the Chancellor's Office of VŠTE in Prešov, who are responsible for its economic and administrative operation.

7. In the case of study programmes and educational programmes delivered by the distance or blended method, verification covers in particular the technical and information provision (the e-learning environment and the videoconferencing system of VŠTE in Prešov, electronic courses in all language versions, remote access to the electronic information resources of the library, technical support and remote support services) and the staffing of tutoring in accordance with Directive VŠTE No. 26/2026 on the Distance Method and E-Learning; in the case of the artificial intelligence systems of VŠTE in Prešov, it also covers their accuracy, reliability and human oversight in accordance with Article 7f of Directive VŠTE No. 23/2026.

Article 26 Rules for the Publication of Up-to-date, Adequate and Qualitative Information on Study Programmes and Their Graduates

1. The web presentation of VŠTE in Prešov ensures the provision of up-to-date and adequate information on all areas of the institution's activity, above all on the education delivered in accredited study programmes and educational programmes. The target groups of the web presentation are applicants for study, students, graduates, staff, and the professional and general public.

2. The presentation is provided by the institution-wide website (www.vste.sk), which is administered by the Rector's Office of VŠTE in Prešov.

3. The website is devoted to information on the education provided, information for students and staff, and institutional information. The pages contain, among other things, information on the organisational structure of VŠTE in Prešov and communication contacts, on the management and on the bodies of academic self-governance and other bodies of the institution, on the opportunities and organisation of study, on research and scientific activity and its presentation at events, on project and grant activity, on international relations, cooperation and academic mobility, on access to information and educational resources, and on legislation relevant to higher education institutions with particular regard to internal regulations.

4. The Rector's Office of VŠTE in Prešov is responsible for the operation of the website through an authorised member of staff.

5. The relevant managerial staff of VŠTE in Prešov are responsible for the content of the website as regards its correctness, completeness and currency. They perform their tasks personally as well as with the assistance of a member of staff appointed for this purpose.

6. VŠTE in Prešov publishes on its website in particular the information on study opportunities in Slovak and English (Section 18(1)(f) of the Act and Section 1 of Decree No. 205/2026 Coll.), the current and complete wording of its internal regulations (Section 18(1)(h) of the Act), the annual report on activities and the annual financial report (Section 18(1)(b) of the Act) and the long-term strategic plan (Section 18(1)(d) of the Act). Details are governed by Directive VŠTE No. 15/2026 on the Publication of Information on Study and Educational Programmes (Smernica VŠTE č. 15/2026 o zverejňovaní informácií o študijných a vzdelávacích programoch).

7. Information on study programmes and educational programmes delivered by the distance method which VŠTE in Prešov offers under the trade name EUVERSA is also published on the EUVERSA website in accordance with Directive VŠTE No. 15/2026 on the Publication of Information on Study and Educational Programmes.

Article 27 Evaluation Reports

1. Within the internal quality system, an Evaluation Report on the Quality of Education at VŠTE in Prešov in the relevant academic year, including annexes, is prepared at the level of VŠTE in Prešov. The evaluation report consists of a report on teaching activity and a report on scientific and research activity. The relevant Vice-Rectors are entrusted with preparing the regular evaluation reports at the level of VŠTE in Prešov. The Rector is responsible for its preparation.

2. For the purposes of the internal quality system, the evaluation reports referred to in paragraph 1 are discussed by the Scientific Board pursuant to Section 28(1)(a) of the Act and approved by the Convention. The Convention may request from the Rector additional information on the reports submitted, or additional reports. The outcome of the discussion of the regular evaluation reports forms the basis for the Convention's decisions on the internal accreditation and re-accreditation of study programmes and educational programmes and for the regular monitoring of compliance with the SAAVŠ standards. The Convention may request the submission of an extraordinary evaluation report.

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Article 28 Evaluation Report on the Internal Quality Assurance System

1. Once a year, VŠTE in Prešov prepares an evaluation report on the internal quality assurance system. The report sets out the changes made to the internal system and the measures adopted.

2. A Vice-Rector entrusted by the Rector prepares the evaluation report on the internal quality assurance system.

3. The Rector submits the evaluation report on the internal quality assurance system to the Convention, which discusses and approves it.

Article 29 Related Regulations

1. The internal quality system is based on the legislation and documents listed in Annex 1 to this regulation, in particular Act No. 300/2025 Coll. (Higher Education Act), as amended by Act No. 121/2026 Coll. (in particular Sections 7, 8, 17, 18, 22 to 31, 49 to 52, 56, 67 to 70, 79, 82, 83, 91, 95, 134 and 145), Decree No. 205/2026 Coll., Act No. 269/2018 Coll., as amended (in particular Section 3, Section 23(9), Section 24, Section 24a, Sections 26 to 28 and Section 30(12)), and Act No. 292/2024 Coll., as amended.

2. The internal quality system is constituted and supplemented by the internal regulations of VŠTE in Prešov listed in Annex 2 to this regulation.

Article 30 Repealing Provisions

1. The Internal Quality System of the ISM Slovakia College of International Business in Prešov (Vnútorný systém kvality na Vysokej škole medzinárodného podnikania ISM Slovakia v Prešove) of 29 April 2022 is repealed.

2. Directive No. 2/2017 Internal Quality Assurance System of the ISM Slovakia College of International Business in Prešov (Smernica č. 2/2017 Vnútorný systém zabezpečenia kvality), Internal Regulation No. 1/2012 (Interný predpis č. 1/2012) and Directive No. 2/2012 (Smernica č. 2/2012) (evaluation report under Section 87a of Act No. 131/2002 Coll.) are repealed, unless repealed earlier.

Article 31 Final Provisions

1. This internal regulation is binding on all units of VŠTE in Prešov at which study programmes and educational programmes are delivered.

2. The internal quality assurance system of VŠTE in Prešov also comprises the other internal regulations listed in Annex 2, which may be updated. Annexes 1 and 2 are updated together with this regulation; the current wording of the internal regulations is published by VŠTE in Prešov on its website.

3. The Academic Senate of VŠTE expressed a favourable opinion on this internal regulation on 17 April 2026.

4. This internal regulation was approved by the Board of Trustees of VŠTE on 20 April 2026.

5. This internal regulation entered into force and took effect on 20 April 2026.

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6. The Academic Senate of VŠTE in Prešov expressed its opinion on this version and, as the body designated by the Statute under Section 31(2)(b) of the Act whose members include students, approved it on 9 October 2026. This version was subsequently approved and issued by the Board of Trustees of VŠTE in Prešov on the proposal of the Rector on 29 October 2026. Effective from 29 October 2026.

Prešov, 09 October 2026

PhDr. ThLic. Ing. Jozef Polačko, PhD., MBA, University Associate Professor

Chair of the Academic Senate of VŠTE

Prešov, 29 October 2026

doc. Ing. Jakub Horák, MBA, PhD.

Chair of the Board of Trustees of VŠTE

Annexes:

Annex 1: Source documents of the Internal Quality System (VSK)

Annex 2: List of internal regulations governing and supplementing the VSK at VŠTE in Prešov.

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Annex 1 – Source Documents

Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts, as amended

Act No. 300/2025 Coll. on Higher Education and on Amendments to Certain Acts (Higher Education Act), as amended by Act No. 121/2026 Coll.

Decree of the Ministry of Education, Research, Development and Youth of the Slovak Republic No. 205/2026 Coll. implementing certain provisions of the Higher Education Act

Act No. 292/2024 Coll. on Adult Education and on Amendments to Certain Acts, as amended

Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG) 2015

Standards for Study Programmes (SAAVŠ, effective from 1 September 2024) and Standards for the Habilitation Procedure and the Inaugural Procedure (SAAVŠ)

Standards for the Internal Quality Assurance System of Higher Education, Educational Programmes Leading to a Micro-credential and Short-cycle Study Programmes (SAAVŠ, effective from 1 September 2026)

Annex 2 – Published on the Website of VŠTE in Prešov

Directive VŠTE No. 3/2026 on the Basic Principles of Assurance and Evaluation of the Internal Quality System (Smernica VŠTE č. 3/2026 o východiskových princípoch zabezpečovania a hodnotenia vnútorného systému kvality)

Directive VŠTE No. 4/2026 on the Creation, Modification, Approval and Cancellation of Study Programmes and the Submission of Applications for Accreditation of Study Programmes and Fields of Habilitation and Inaugural Procedure

Directive VŠTE No. 5/2026 on the Criteria and Rules for the Assessment of Students

Directive VŠTE No. 10/2026 on Student Involvement in the Internal Quality System (Smernica VŠTE č. 10/2026 o zapojení študentov do vnútorného systému kvality)

Directive VŠTE No. 12/2026 on Quality Assurance of Educational Programmes Leading to a Micro-credential

Directive VŠTE No. 13/2026 on Information Management for the Governance and Delivery of Study Programmes

Directive VŠTE No. 15/2026 on the Publication of Information on Study and Educational Programmes

General Principles for the Creation of Educational Programmes at VŠTE

Statute of the VŠTE Convention

Documents supplementing the internal quality system at VŠTE in Prešov. The internal quality system is further supplemented in particular by: the Statute of VŠTE in Prešov (Štatút VŠTE v Prešove); the Long-Term Strategic Plan of VŠTE in Prešov for 2026–2032 (Dlhodobý zámer VŠTE v Prešove na roky 2026 – 2032); Directive VŠTE No. 6/2026 Strategy for the Development of Education (Smernica VŠTE č. 6/2026 Stratégia rozvoja vzdelávania); Directive VŠTE No. 7/2026 Internationalisation Strategy (Smernica VŠTE č. 7/2026

Stratégia internacionalizácie); Directive VŠTE No. 8/2026 Strategy for the Development of Science and Research (Smernica VŠTE č. 8/2026 Stratégia rozvoja vedy a výskumu); Directive VŠTE No. 11/2026 on Human Resources Management and Personnel Work; Directive VŠTE No. 14/2026 Organisational Rules; Directive VŠTE No. 18/2026 on the Admission Procedure; Directive VŠTE No. 19/2026 on Support for Students with Special Needs (Smernica VŠTE č. 19/2026 o podpore študentov so špecifickými potrebami); Directive VŠTE No. 20/2026 Principles of the Selection Procedure; Directive VŠTE No. 21/2026 Study Rules; Directive VŠTE No. 22/2026 on Student Scientific and Professional Activity; Directive VŠTE No. 23/2026 on the Use of Generative AI by Students and Academic Staff; Directive VŠTE No. 26/2026 on the Distance Method and E-Learning (Smernica VŠTE č. 26/2026 o dištančnej metóde a e-learningu); Directive VŠTE No. 27/2026 on Online Examinations and Identity Verification (Smernica VŠTE č. 27/2026 o online skúškach a overovaní totožnosti); Directive No. 1/2025 (doctoral studies); Directive No. 2/2026 on Professional Practice (Smernica č. 2/2026 o odbornej praxi); Directive No. 4/2025 on the Requirements for Final Theses; Directive No. 5/2025 Code of Ethics (Smernica č. 5/2025 Etický kódex).